



2022

Graduate

## Admission Guide for International Students

**JEJU NATIONAL UNIVERSITY**

**Jeju National University Office of International Affairs**

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## NOTICES FOR APPLICANTS

- A. After online application, the desired department or major cannot be changed. All applicants must pay the application fee online, and the fee will not be returned.
- B. During the period, the notice including the announcement of successful candidates will be notified by the website of the Office of International Affairs and the applicant should be responsible for the disadvantage occurred by not checking.
- C. All submitted document will not be returned and it considers when applying for the application.
- D. The authorization of admission (It is whether before and after entry, included graduation) will be revoked if an applicant is admitted with illicitness such as a false entry on the submitted document and forgery and alteration or confirmed insufficient academic background.
- E. The applicant who has unrelated degree from other master or doctoral degree major should take additionally prerequisite subject designated by department except for each course's credits for completion during the termtime.
- F. Accurate contact number and address should be written on the application form so that applicants can be reached immediately. Jeju National University is not responsible for any consequence that might occur due to incorrect contact information.
  - \* Any changes in the students' contact information should be directly reported to the Office of International Affairs.
- G. Notices about immigration and sojourn
  - Submission of documents required for study in Korea to the related institutions such as immigration office should be carried out by the applicant or his/her parents in person.
  - In order to obtain a visa and qualification to study in Korea, admitted applicants must submit required documents such as academic background proof, admission certificate issued by President of Jeju National University, etc. to diplomatic offices.
- H. The additional issues that are not stated in this admission guide will be determined by Jeju National University Graduate Committee.
- I. In the case of students who are graduates of (or are expected to graduate from) foreign university, the Office of International Affairs may carry out an academic background check at the students' respective university that they graduated from.
- J. This admission guidebook has been published in Korean and English and should there be any discrepancies in interpretation, the Korean version will prevail over the English version.
- K. All contents of admission guide will be able to change or adjust depending on the spread of Covid-19

## TABLE OF CONTENTS

1. ADMISSION TIMELINE	1
2. FIELDS OF STUDY and ADMISSION QUOTAS	3
3. ELIGIBILITY	6
4. REQUIRED DOCUMENTS	6
5. APPLICATION PROCESS	10
6. ADMISSION PROCESS	11
7. NOTICES FOR ADMITTED APPLICANTS	13

## APPENDIX

1. TUITION INFORMATION	13
2. APOSTILLE INFORMATION	14
3. SAMPLES	16
4. DEPARTMENT ADMINISTRATION OFFICES	17

## FORMS

Form 1. APPLICATION	19
Form 2. PERSONAL INTRODUCTION and STUDY PLAN	21
Form 3. FINANCIAL SUPPORT CONFIRMATION	23
Form 4. CONFIRMATION LETTER FOR PREARRANGED SCHOLARSHIP GRANT	24
Form 5. LANGUAGE REQUIREMENT EXEMPTION LETTER	25
Form 6. LETTER OF CONSENT FOR DEGREE VERIFICATION	26
Form 7. HOME ADDRESS FOR CERTIFICATE OF ADMISSION	27
Form 8. CHECK LIST	28

# 1. ADMISSION TIMELINE

Contents	Spring Semester 2022 (For admission in March 2022)		Fall Semester 2022 (For admission in September 2022)	
	1st	2nd	1st	2nd
Online Application	2021. 10. 18. (Mon) ~ 2021. 11. 4. (Thur) 18:00 (Korean Time)	2021. 11. 5. (Fri) ~ 2021. 12. 7. (Tue) 18:00 (Korean Time)	2022. 4. 4. (Mon) ~ 2022. 4. 22. (Fri) 18:00 (Korean Time)	2022. 4. 25. (Mon) ~ 2022. 6. 7. (Tue) 18:00 (Korean Time)
	Access to UWAYAPPLY Website ( <a href="http://www.uwayapply.com">www.uwayapply.com</a> ) and then sign up and enter the information on the online application form. * Application will be complete after application fee payment. * In the case where documents were not submitted after applying via the internet during the 1 <sup>st</sup> round of recruitment, the student must apply through the 2 <sup>nd</sup> round of recruitment process. However, the recruitment process that happens only for the 1 <sup>st</sup> round is not included here.			
Document Submission	2021. 11. 8. (Mon)	2021. 12. 8. (Wed)	2022. 4. 26. (Tue)	2022. 6. 8. (Wed)
	Online application → Print out the application form → Submit required documents via person or post to Office of International Affairs. (Email submission is not acceptable.) * Applicants who fail to submit the required documents by the specified dates, even if their online applications are completed, will be excluded from the screening process. * In the case of departments who are only doing the first round recruitment, the document submission must be in by 2021. 11. 8. (Mon) for the spring semester and 2022. 4. 26. (Tue) for the fall semester. * For those applying for the 2 <sup>nd</sup> round in the Spring or the Fall semester, since some delays may occur related to visa issuance so only those residing within the country or only those who may enter the country within the given date are encouraged to apply. * In the case of students who are unable to submit their TOPIK scores or an official English score by the following dates, spring semester, 2022. 2. 11. (Fri), or fall semester, 2022. 8. 12. (Fri), their admission would be cancelled.			
Interview	Executed by each department on a separate basis.			
Admission Result Announcement	2021. 12. 3. (Fri)	2021. 12. 30. (Thur)	2022. 6. 2. (Thur)	2022. 7. 4. (Mon)
Tuition Payment and Invoice Printout Period (Tentative)	JNU Office of International Affairs Website( <a href="http://intl.jejunu.ac.kr">http://intl.jejunu.ac.kr</a> ) * Find the result with application number and date of birth. (No individual notice)			
	2021. 12. 29. (Wed) ~ 2021. 12. 31. (Fri) 17:00 (Korean Time)	2022. 1. 5. (Wed) ~ 2022. 1. 7. (Fri) 17:00 (Korean Time)	2022. 7. 4. (Mon) ~ 2022. 7. 6. (Wed) 17:00 (Korean Time)	2022. 7. 7. (Thur) ~ 2022. 7. 11. (Mon) 17:00 (Korean Time)
Sending out the Certificate of Admission	Please refer to the Office of International Affairs website ( <a href="http://intl.jejunu.ac.kr">http://intl.jejunu.ac.kr</a> ) for the tuition invoice. Print out the tuition invoice and make the payment to the temporary account of the student within the designated period. * Admission will be cancelled if students do not make the tuition payment within the designated payment period. * Please make inquiries to the Office of International Affairs for the wire transfer payment method from a foreign location during the designated period.			
	2022. 1. 10. (Mon) ~		2022. 7. 13. (Wed) ~	
Class Starting Date	◎ Domestic residents: Please visit the Office of International Affairs and pick them up personally. ◎ Overseas residents: - After registration is complete, the Office of International Affairs sends out the admission certificate to the address that the applicant has stated on their application forms. - Please make sure that your addresses are exactly written down in your application form as it will be sent to that exact address. - You must notify the Office of International Affairs if there are any address changes or if there are any mistakes in the current address. ◎ If the original copies of Degree of final attended institutions (Apostille, official confirmation from Korean consulates or embassies, and certificate confirmation report in China's case) are not submitted, JNU will NOT be able to issue out the Certificate of Admission.			
	2022. 3. 2. (Wed)		2022. 9. 1. (Thur)	

※ The schedule above is subject to change according to the situation of Jeju National University.

## 2. FIELDS OF STUDY and ADMISSION QUOTAS

A. Fields of Study: Please refer to the below table

B. The number of students to be admitted: A few students will be admitted to each fields of study based on the applicants' scholastic ability.

★ Only applicants who satisfy Korean proficiency may apply.

◎ Korean as well as English proficiency must be satisfied in order to apply.

Fields	Department/Major		Course		
			M.D.	Ph.D.	Integrated
Field of Humanities and Social Science	Korean Language and Literature★		○	○	×
	Business Administration★		○	○	○
	English Language and Literature◎ (*Applicable only for the 1 <sup>st</sup> round of recruitment)		○	○	×
	Sociology★		○	○	×
	Agricultural Economics ◎		○	○	○
	Accounting★		○	○	○
	Chinese Language and Literature★		○	○	×
	International Trade		○	○	×
	Public Administration★		○	○	○
	German Studies		○	×	×
	Political Science and Diplomacy		○	○	×
	Tourism Management★		○	○	○
	Japanese Language and Literature★		○	○	○
	History		○	○	○
	Philosophy★		○	○	×
	Journalism and Public Relations		○	○	×
	Faculty of Data Science for Sustainable Growth	Tourism Development ★ * Applicable only for the 1 <sup>st</sup> round of recruitment	○	○	○
		Management Information Systems	○	○	○
		Economics	○	○	○
	Law		×	○	×
	Education		×	○	×
	Faculty of Language Education	Korean Language Education	×	○	×
		English Language Education	×	○	×
		Elementary English Education	×	○	×
	Faculty of Social Science Education	Geography Education	×	○	×
	Faculty of Social Science Education	Elementary Social Studies Education	×	○	×
	Faculty of Moral · Ethics Education	Ethics Education	×	○	×
		Elementary Moral Education	×	○	×

Fields	Department/Major		Course		
			M.D.	Ph.D.	Integrated
Field of Natural Science	Horticulture		○	○	○
	Fishery		○	○	○
	Biology		○	○	○
	Agricultural Science		○	○	○
	Chemistry		○	○	○
	Food Science and Nutrition		○	○	○
	Mathematics		○	○	○
	Computer Science and Statistics		○	○	×
	Human Ecology and Welfare		○	○	×
	Fashion and Textiles		○	○	○
	Nursing ◎ (*1st round of recruitment only in the spring semester)		○	○	×
	Biomaterials Science and Technology		○	○	○
	Marine Life Sciences		○	○	○
	Biomedicine and Drug Development		○	○	○
	Faculty of Biotechnology	Animal Biotechnology	○	○	○
		Molecular Biotechnology	○	○	○
	Convergence Education Software		○	×	×
	Faculty of Science Education	Physics Education	×	○	×
		Biology Education	×	○	×
		Computer Education	×	○	×
		Elementary Science Education	×	○	×
		Elementary Practical Arts Education	×	○	×
Field of Science and Engineering	Faculty of Applied Energy System	Mechanical Engineering	○	○	○
		Energy and Chemical Engineering	○	○	○
		Electrical Engineering	○	○	○
		Electronic Engineering	○	○	○
		Mechatronics Engineering	○	○	○
	Faculty of Earth and Marine Convergence	Earth and Marine Science	○	○	○
		Ocean System	○	○	○
Field of Engineering	Food Science and Engineering		○	○	○
	Telecommunication Engineering		○	○	○
	Environmental Engineering		○	○	○
	Computer Engineering		○	○	○
	Civil and Ocean Engineering		○	○	○
	Architectural Engineering (*Applicable only for the 1 <sup>st</sup> round of recruitment)		○	○	×
	Faculty of Wind Energy Engineering	Wind Power Mechanical System Engineering	○	×	×
		Wind Power Electricity and Control System Engineering	○	×	×
		Wind Power Ocean and Civil Engineering	○	×	×

Fields	Department/Major	Course		
		M.D.	Ph.D.	Integrated
Field of Arts and Sports	Kinesiology★	○	○	○
	Physical Education	×	○	×
	Fine Arts★	○	×	×
	Music	○	○	×
Field of Medicine	Veterinary Medicine	○	○	○
	*Medicine	○	○	○
Interdisciplinary Programs	Interdisciplinary Postgraduate Program in Biomedical Engineering	○	○	○
	Interdisciplinary Postgraduate Program in Koreanology	○	○	○
	Interdisciplinary Postgraduate Program in Marine Meteorology	○	○	○
	Multidisciplinary Graduate School Program for Wind Energy	×	○	×
	Finance and information	○	×	×
	Interdisciplinary Graduate Program in Advanced Convergence Technology and Science	○	○	○
	Convergence Information Security	○	○	○
	Interdisciplinary Course of Korean Language as a Foreign Language ★	○	×	×

※ Notice

- ① The departments that do not recruit students this time are not listed.
- ② \*Medicine belongs to General Graduate School not to School of Medicine.
- ③ The criteria for graduation depends on Jeju National University Academic Rules.

※ The departments operated by English

Management Information Systems , Agricultural Science, Molecular Biotechnology, Fishery, Marine Life Sciences, Ocean System, Energy and Chemical Engineering, Electronic Engineering, Computer Engineering, Medicine, Interdisciplinary Postgraduate Program in Marine Meteorology, Interdisciplinary Graduate Program in Advanced Convergence Technology and Science

- ① It means 50% of completed credits for graduation will be proceeded with English.
- ② It is operated only for students who entered with 'English ability' and please ask the department office for the detail.

### 3. ELIGIBILITY

#### Eligibility

Classification	Contents
Nationality and ETC.	<p>The student who can prove one of two conditions below.</p> <ul style="list-style-type: none"> <li>■ Condition 1) Foreign nationals whose parents have foreign nationalities</li> <li>■ Condition 2) Overseas Korean nationals or foreigners who have completed elementary, middle, and highschool education in overseas that are equivalent to those of Korean education</li> </ul>
Academic Background	<ul style="list-style-type: none"> <li>■ Master's course : Applicants who have completed and earn a bachelor's degree or who are expected to earn the degree or are expected to receive a degree.</li> <li>■ Master's and Doctoral Integrated courses : Eligibility is same as that of Master course, but applicants are required to have an average grade of 85/100 or higher(2.55/4.0, 2.90/4.3, 3.10/4.5) in their Bachelor's degree course.</li> <li>■ Doctoral degree : Applicants who have completed and earn a master's degree or who are expected to earn the degree or are expected to receive a degree.</li> </ul> <p>※ Department of Nursing: Applicants should be registered nurse.</p>
Language Ability	<p>1) Applicants who have level 3 or higher in TOPIK (Test of Proficiency in Korean)</p> <div style="border: 1px dotted black; padding: 5px;"> <p>※ TOPIK Level 5 is required for the Departments of Korean Language and Literature, Interdisciplinary Course of Korean Language as a Foreign Language</p> <p>※ Applicants who have completed over average score of 70 in the Level 4 Korean Language program in the following departments may also apply: Chinese Language and Literature, Public Administration, Horticulture, Molecular Biotechnology, Computer Science and Statistics, Finance and Information</p> </div> <p>2) Applicants who have obtained over TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, CEFR B2, TEPS 600 (News TEPS 327), TOEIC 755.</p> <div style="border: 1px dotted black; padding: 5px;"> <p>※ Department of English Language and Literature: More than TOEFL IBT 80</p> <p>※ Department of Biology: More than TOEFL IBT 75</p> <p>※ Food Science and Nutrition: More than TOEFL CBT 193, IBT 70, TEPS 600, TOEIC 650</p> <p>※ Department of International Trade: More than TOEIC score 500</p> </div> <p>3) The applicants who have Korean or English learning ability recognised by expected academic advisor. : Submit <b>[Form 5]</b> Language requirement exemption letter</p> <p>4) The students who have nationalities of using English as mother tongue or legal official language. : Certificate of completion of English course</p> <p>* In the case of students who do not have TOPIK scores or an official English score, their admission would be cancelled if they submit the Language ability documentary evidence until spring semester 2. 11. (Fri) 2022, and <u>fall semester 8. 12. (Fri) 2022.</u></p>



## 4. REQUIRED DOCUMENTS

### Required Documents \* All submitted document will not returned.

No.	Required Documents	Remarks
1	Application Form 【Form 1】	After payment of application fee on the website, print out the completed form.
2	Personal Introduction and Study Plan 【Form 2】	Please fill out the form in Korean or English
3	<p>Certificate of the Highest level of education</p> <p>① Official (expected) Graduation Certificate</p> <p>② Official Transcript</p> <ul style="list-style-type: none"> <li>• Master's Course Applicant : (Expected) Graduation certificate and transcript of Bachelor course</li> <li>• Doctoral Course Applicant : (Expected) Graduation certificate and transcript of Master course</li> <li>• Integrated Master's and Doctoral Course Applicant : (Expected) Graduation certificate and transcript of Bachelor's course</li> </ul>	<p>&lt;Applicants who graduated from Chinese University&gt; : Those who graduated from Chinese school/university must submit a certified report of degree/diploma issued by the China Higher Education Student Information and Career Center/China Academic Degrees and Graduate Education Development Center.</p> <ul style="list-style-type: none"> <li>• China Academic Degrees and Graduate Education Development Center(CDGDC): <a href="http://www.cdgd.edu.cn">http://www.cdgd.edu.cn</a></li> <li>• China Higher Education Student Information and Career Center(CHESICC): <a href="http://www.chsi.com.cn">http://www.chsi.com.cn</a></li> <li>• Confucius Institute in Seoul: <a href="http://www.cis.or.kr">http://www.cis.or.kr</a> (02-554-2688)</li> </ul> <p>&lt;Applicants who graduated from other countries except for China&gt; : Students from countries who are under the apostille agreement: Submit the apostille confirmation document (Refer to p. 15) : Students from countries who are not under the apostille agreement: Degree verification documents from the Korean consulate in the country where the school is located</p> <p>※ If the graduation certificate doesn't show the degree, applicants must submit the certificate of degree award</p>
4	<p>Proof Documents for Parents' Nationalities</p> <p>① Copies of both parents' passports or ID cards</p> <p>② Proof of parent-child relationship document (ex. Birth certificate, Family certificate, etc)</p>	<ul style="list-style-type: none"> <li>• If parents are deceased, divorced or remarried, the relevant documents must be submitted.(If the documents are not in Korean or English, they must be attached with a notarized/certified translation in Korean or English.</li> <li>• Chinese nationals must submit the original family registration card and copies of ID cards.</li> </ul>

No.	Required Documents	Remarks
5	Proof Documents for Applicant's Nationalities ① A copy of passport ② A copy of alien registration card (if residing in Korea)	<ul style="list-style-type: none"> <li>• There must remain at least 6 months until the passport expires.</li> </ul>
6	Financial Support Documents ① Financial Support Confirmation 【Form 3】 ② Bank Balance sheet(USD \$18,000 or more) ③ Confirmation Letter of Scholarship Award 【Form 4】 (Only for those who apply)	<ul style="list-style-type: none"> <li>• In principle, the financial guarantor is assumed to be <u>one of applicant's parents</u>.</li> <li>• The bank balance sheet should be in <u>applicant's name</u> or one of <u>applicant's parents</u>.</li> <li>• If the applicant's financial guarantor is expected to be their academic supervisor (professor), the academic supervisor's proof of employment <b>must</b> be submitted. (The number of students that can be financially guaranteed by an academic supervisor is limited to 1 student and this student in question need not submit a bank statement account.)</li> <li>• In the case where students will be submitting the scholarship certificate provided by the academic supervisor, should the total amount of the scholarship be less than <u>US \$18,000(About 21 million Korean won)</u>, the student must submit <u>additional proof of financial stability</u>.</li> <li>• The bank balance sheet should be <u>USD \$18,000 (About 21 million Korean won)</u> or more.</li> <li>※ In case of those who completed the Jeju National University Korean Language Course or who are current JNU degree students can apply for the admission, the standards of financial ability can be lessened by half (\$18,000→\$9,000)</li> <li>• Only bank balances that have been issued within a month would be accepted and if it was received in a different currency other than the Korean won or US dollars, currency rate of the date that it was issued would be applied.</li> <li>※ In case the validity period is set out in the document, it can be valid until the end of validity period. (But the issue date of it must be within 6 months.)</li> </ul>

No.	Required Documents	Remarks
7	Proof of Language Proficiency Document ① Certificate of TOPIK, TOEFL, IELTS, or TEPS ② Other proof of their language proficiency ③ Language requirement exemption letter [Form 5] ④ Introduction document(letter) about medium language of degree course instruction from the university	• The TOPIK or the official English proficiency test scores are recognized only within the validity period based on the application deadline.
8	Letter of Consent for Degree Verification <b>[Form 6]</b>	• Only for student who graduated from overseas university
9	Address where you want to receive the Certificate of Admission <b>[Form 7]</b>	• Only for overseas residents
*10	Portfolio (If applicable)	• Fine Arts major applicants are required to submit a portfolio. (more than 4 art works in the size of 8×10)
11	Check List <b>[Form 8]</b>	

※ Related documents can be downloaded from the Office of International Affairs' website (<http://intl.jejunu.ac.kr/>) or ([www.uwayapply.com](http://www.uwayapply.com)) when processing their applications.

※ All documents must be written in Korean or English. If the documents are in other languages, they must be attached with a notarized/certified translation in Korean or English.

※ It takes about **30 days** for the issuance of apostille, consulate confirmation, degree and educational history certificate report so, students must apply early to prepare all the documents in time

※ In case of the students who are expected to graduate, they should submit the certificate of graduation and the verification of diploma until Spring semester 2022. 2. 25(Fri), Fall semester 2022. 8. 26(Fri).

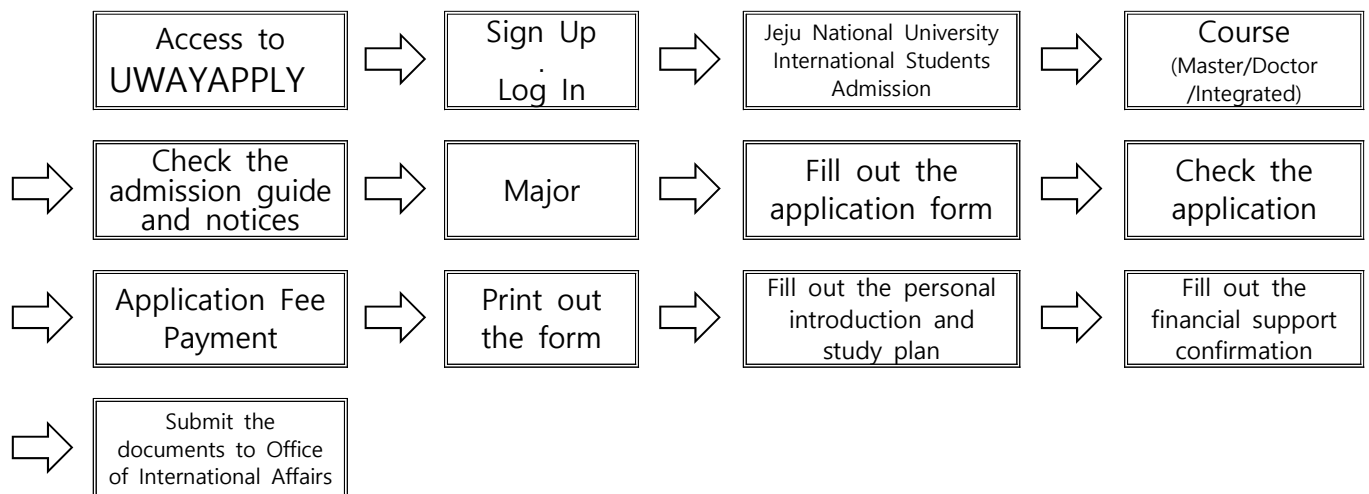
## 5. APPLICATION PROCESS

A. Online application Website: UWAYAPPLY [www.uwayapply.com](http://www.uwayapply.com)

B. Notices

- ① The Website sign up must be done with applicant's information. The personal information will not be used for any other purposes but for university admission process. The admitted applicants' information will be used for Jeju National University school register.
- ② After application fee payment, the information on the application form cannot be modified or cancelled. So please be fully aware of this admission guide and check the information on the application before the payment.
- ③ Please make sure to put exact address and contact number at home and abroad on the application form so that the admission process and guidelines can be informed immediately.

### C. Online Application and Document Submission Process



### D. Application Fee

- ① Application Fee: 65,000 won
  - ② How to pay: Online payment on the application Website
  - ③ Credit Card, Real-Time Account Transfer, Uway-Cash Charge and Payment, Mobile Payment
- ※ The fee for internet processing is included in the overall processing fees and this fee is non-refundable after your applications have been processed and completed.

## 6. Application elements and how to be selected

### A. Document Screening (The interview can be proceeded if it needed.)

- 1) Applies to: All departments (Except for Fine Art and Faculty of music)
- 2) How to be selected

- Three members of the departments will decide to pass by comprehensively reviewing the grades, language and learning ability, learning plans, and self-introduction letters.
- In the case that the learning ability or qualification is greatly insufficient on the screening result, the applicants are rejected. (Two of the three members of the departments decide to fail)

- \* The interview can be implemented if it needed and the department will call applicant respectively to proceed the interview if it will be implemented. (Please contact the department about the implementation and schedule of the interview.)

※ If Phone · Video interview is not connected more 3 times, it deals with absent.

## B. Portfolio screening

- 1) Applies to: Fine Arts
- 2) How to be selected: The applicants who apply for master's degree, the applicants are rejected if it is determined that the learning ability is greatly insufficient after portfolio screening. (Less than 60 out of 100)

## C. Audition

- 1) Applies to: Faculty of Music
- 2) How to be selected: The applicants who apply for master's degree, the applicants are rejected if it is determined that the learning ability is greatly insufficient on the result of practical test. (Less than 60 out of 100)

※ The Audition Requirement guidelines below

(Master's Course)

- Composition: It is possible to submit 2 composition works with score and CD as an alternative option.
- It is possible to submit a CD or DVD that has a recording of a personal performance on the piano, or of the applicant's voice as an alternative option.
- It is possible to submit a DVD that has a recording of a personal performance on the string instruments or wind instruments (including Percussions) as an alternative option.
- Applicants must be memorized. (But applicants for percussion instruments major of the faculty of Music are required to submit their pieces of sheet music on the test day and especially applicants playing Snare drum or Timpani can play their musical instruments looking at the scores).

Application Course	Major	Details on a test piece	Point Distribution	Test Time
Master	Com-position	① Compose an exposition of a piano piece.(90 minutes) -It should be a fugue in three sections. -It should be about the theme provided. ② Compose a flute piece by 12-tone music, method of composing with twelve notes provided.(90 minutes)	100	Within 180 minutes
	Piano	Two pieces of different periods, including all movements of Beethoven's sonatas.	100	More than 30 minutes
	Voice	Two of any songs	100	No time limit
	Strings	Piece chosen from sonatas, concertos and suites, etc. (It is possible to play more than two pieces.)	100	More than 20 minutes
	Winds (Including Percussions)	Piece chosen from sonatas, concertos and suites, etc. (It is possible to play more than two pieces.)	100	More than 20 minutes

(Doctoral Course)

- Composition: It is possible to submit 2 composition works with score and CD as an alternative option.
- It is possible to submit a CD or DVD that has a recording of a personal performance on the piano, or of the applicant's voice as an alternative option.
- It is possible to submit a DVD that has a recording of a personal performance on the string instruments or wind instruments (including Percussions) as an alternative option.
- Applicants must be memorized. (But applicants for percussion instruments major of the faculty of Music are required to submit their pieces of sheet music on the test day and especially applicants playing Snare drum or Timpani can play their musical instruments looking at the scores).

Application Course	Major	Details on a test piece	Point Distribution	Test Time
Doctoral	Com-position	Compose a piece with given music element.	100	Within 120 minutes
	Piano	Three pieces from three different periods, including all movements of Beethoven's sonatas.	100	Within 60 minutes
	Voice	20 minutes program which includes 1 opera aria and 3 art songs from three different languages.	100	Within 20 minutes
	Strings	Full-length recital which includes pieces from three different periods.	100	Within 60 minutes
	Winds (Including Percussions)	Full-length recital which includes pieces from three different periods.	100	Within 60 minutes

## 7. NOTICES FOR ADMITTED APPLICANTS

### A. Announcement of Admitted Applicants

Spring Semester 2022		Fall Semester 2022	
1 <sup>st</sup> Round	2 <sup>nd</sup> Round	1 <sup>st</sup> Round	2 <sup>nd</sup> Round
2021. 12. 3. (Fri)	2021. 12. 30. (Thur)	2022. 6. 2. (Thur)	2022. 7. 4. (Mon)

- B. Tuition Payment: Print out the invoice from the Jeju National University website and transfer the fees until the deadline into applicant's virtual payment account on the bill. (Any NH Bank Branches, Korea)
- Applicants who want to pay the tuition by overseas remittance should ask the Office of International Affairs.
  - Jeju National University is not responsible for any failure in paying the tuition within the payment period.

- Admitted applicants who fail to pay the tuition during the period will be considered to have no intention of entrance.
- Those who decided not to enter Jeju National University must submit the "Reason for Renouncement of Entrance" to the Office of International Affairs immediately.
- The renouncement of entrance can only be processed through the official document written by admitted applicant or their parents.
  - ▶ Required documents for renouncement: Reason for renouncement of entrance (JNU Form), a receipt of tuition payment, a copy of bank account

#### C. Submission of Graduation Certificate and Transcript for Would be Graduates

When processing the documents, if it is found out that the academic record confirmation is not complete, students must submit the original copy of the graduation document plus proof of grade records and apostille, consular confirmation letter or one copy of the proof of academic records by February 25th, 2022 in the case of the spring semester admitted students, and August 26th, 2022 in the case of the fall semester students. Only then will they be confirmed for final admittance.

#### D. How to Get the Admission Certificate

- a. Domestic residents: After completing the registration, visit the Office of International Affairs and pick them up personally
- b. Overseas residents:
  - After registration is complete, the Office of International Affairs sends out the admission certificate to the address that the applicant has stated on their application forms.
  - All the penalties followed by the applicant's contact information in their application forms (address or phone number) being mistakenly put down or changed which results in the school not being able to contact the applicant is solely the responsibility of the applicant and the school is not liable for any blame for this consequence.

## APPENDIX 1. TUITION INFORMATION

### ○ Tuition Fees

(Unit: Korean Won)

Fields of Study	Entrance Fee	Tuition	Total
Humanities and Social Sciences	183,000	2,273,000	2,456,000
Natural Science and Physical Education	183,000	2,795,000	2,978,000
Engineering and Arts	183,000	3,041,000	3,224,000
Medicine	183,000	3,931,000	4,114,000

\* The above tuition amount is for the year 2021 and is subject to change for the year 2022.

○ International Student Scholarship is given according to the school regulations.

### ○ Incentive Scholarship for International Graduate Students

Eligibility	<ul style="list-style-type: none"> <li>- Newly admitted graduate student who had completed a regular course of JNU Korean Language Program</li> <li>- Newly admitted graduate student who had ever studied at JNU as an exchange student from a partner university for more than a semester</li> </ul>
Scholarship	- KRW 700,000 in the first semester

## APPENDIX 2. APOSTILLE INFORMATION

### ○ Apostille Convention: The Hague Convention Abolishing the Requirement for Legalization for Foreign Public Documents

\* It is an international certification comparable to a notarization in domestic law.

\* Refer to Hague Conference on Private International Law Website ([www.hcch.net](http://www.hcch.net))

### ○ Apostille Status Table (106 countries)

Albania, Andorra, Antigua and Barbuda, Argentina, Armenia, Australia, Austria, Azerbaijan, Bahamas, Bahrain, Barbados, Belarus, Belgium, Belize, Bolivia, Bosnia and Herzegovina, Botswana, Brazil, Brunei Darussalam, Bulgaria, Burundi, Cabo Verde, Chile, Colombia, Cook Islands, Costa Rica, Croatia, Cyprus, Czech Republic, Denmark, Dominican Republic, Ecuador, El Salvador, Estonia, Eswatini, Fiji, Finland, France, Georgia, Germany, Greece, Grenada, Guatemala, Guyana, Honduras, Hong Kong, Hungary, Iceland, **India**, Ireland, Israel, Italy, Jamaica, **Japan**, Kazakhstan, Korea, Kosovo, **Kyrgyzstan**, Latvia, Lesotho, Liberia, Liechtenstein, Lithuania, Luxembourg, Macao, Malawi, Malta, Marshall Islands, Mauritius, Mexico, Monaco, **Mongolia**, Montenegro, Morocco, Namibia, Netherlands, New Zealand, Nicaragua, Niue, North Macedonia, Norway, Oman, Palau, Panama, Paraguay, Peru, Philippines, Poland, Portugal, Republic of Moldova, Romania, Russian Federation, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Samoa, San Marino, Sao Tome and Principe, Serbia, Seychelles, Slovakia, Slovenia, South Africa, Spain, Suriname, Swaziland, Sweden, Switzerland, Tajikistan, The former Yugoslav Republic of Macedonia, Tonga, Trinidad and Tobago, Tunisia, Turkey, Ukraine, United Kingdom of Great Britain and Northern Ireland, **United States of America**, Uruguay **Uzbekistan**, Vanuatu Venezuela.



☐ Sample of Apostille

**APOSTILLE**

(Convention de La Haye du 5 Octobre 1961)

1. Country:

This public document

2. has been signed by (①)

3. acting in the capacity of (②)

4. bears the seal/stamp of (③)

**Certified**

5. at (④) 6. (⑤)

7. by (⑥)

8. No (⑦)

9. Seal/stamp (⑧) 10. Signature (⑨)

- ① Name of person signing the document
- ② The capacity in which the person signing the document has acted
- ③ Place of certification
- ④ Place of Issuance
- ⑤ Date of Issuance
- ⑥ Name of authority
- ⑦ Issuance Number
- ⑧ Stamp of the agency or authority
- ⑨ Signature of the officer who issued the Apostille


## APPENDIX 3. SAMPLES

### <China Academic Degrees>

Patient Information	
First Name	
Last Name	
Address	
City	
State	
Zip	
Phone	
Age	
Gender	
Occupation	
Referral Source	
History of Present Illness	
Onset of symptoms	
Duration of symptoms	
Frequency of symptoms	
Severity of symptoms	
Associated symptoms	
Previous treatments	
Response to treatment	
Family History	
Social History	
Physical Examination	
Vital Signs	
General Appearance	
Head and Neck	
Chest and Lungs	
Heart and Circulation	
Abdomen and GI	
Genitourinary	
Musculoskeletal	
Neurological	
Psychiatric	
Laboratory Tests	
Imaging Studies	
Pathology	
Microbiology	
Immunology	
Genetics	
Special Studies	
Diagnosis	
Treatment Plan	
Follow-up	
Patient Education	
Referral	
Signature	
Date	

Apostille (India)

## Apostille (Mongolia)



Verification of diploma from Korean Embassy

Table 1. Demographic characteristics of the study population	
Age (years)	18-24
Gender	Male
Marital status	Married
Education	High school
Occupation	Unemployed
Religion	Islam
Family size	2-3
Income (TL/month)	1000-1500
Health status	Healthy
Smoking status	Non-smoker
Alcohol consumption	No
Physical activity	Low
Dietary habits	High fat, low fiber
Stress level	High
Sleep pattern	Irregular
Family history of hypertension	No
Previous medical conditions	No
Medication use	No
Compliance with medical advice	Low
Health insurance status	Yes
Access to healthcare services	Good
Health literacy level	Low
Knowledge of hypertension	Low
Attitudes towards hypertension	Negative
Beliefs about hypertension	Incorrect
Perceptions of hypertension	Overly optimistic
Expectations of hypertension	Low
Concerns about hypertension	Low
Willingness to change lifestyle	Low
Ability to change lifestyle	Low
Support from family	Low
Support from friends	Low
Support from community	Low
Support from healthcare providers	Low
Support from government	Low
Support from media	Low
Support from religious leaders	Low
Support from social networks	Low
Support from professional organizations	Low
Support from non-governmental organizations	Low
Support from international organizations	Low
Support from academic institutions	Low
Support from research centers	Low
Support from government agencies	Low
Support from private sector	Low
Support from public sector	Low
Support from civil society	Low
Support from voluntary organizations	Low
Support from social movements	Low
Support from political parties	Low
Support from religious groups	Low
Support from ethnic groups	Low
Support from cultural groups	Low
Support from linguistic groups	Low
Support from regional groups	Low
Support from national groups	Low
Support from international groups	Low
Support from global groups	Low
Support from transnational groups	Low
Support from supranational groups	Low
Support from multinational groups	Low
Support from multilateral groups	Low
Support from multiregional groups	Low
Support from multisectoral groups	Low
Support from multi-stakeholder groups	Low
Support from multi-level groups	Low
Support from multi-scale groups	Low
Support from multi-domain groups	Low
Support from multi-disciplinary groups	Low
Support from multi-professional groups	Low
Support from multi-institutional groups	Low
Support from multi-agency groups	Low
Support from multi-organizational groups	Low
Support from multi-sectoral groups	Low
Support from multi-stakeholder groups	Low
Support from multi-level groups	Low
Support from multi-scale groups	Low
Support from multi-domain groups	Low
Support from multi-disciplinary groups	Low
Support from multi-professional groups	Low
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Support from multi-sectoral groups	Low
Support from multi-stakeholder groups	Low
Support from multi-level groups	Low
Support from multi-scale groups	Low
Support from multi-domain groups	Low
Support from multi-disciplinary groups	Low
Support from multi-professional groups	Low
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Support from multi-sectoral groups	Low
Support from multi-stakeholder groups	Low
Support from multi-level groups	Low
Support from multi-scale groups	Low
Support from multi-domain groups	Low
Support from multi-disciplinary groups	Low
Support from multi-professional groups	Low
Support from multi-institutional groups	

파키스탄 Pakistan

[illegible]

베트남 Viet Nam

스리랑카 Sri Lanka

가족 관계 증명서 Family Relationship Certificate

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APPENDIX 4 Department Administration Offices

College	Department/Major		Contact +82-64-	College	Department/Major		Contact +82-64-
College of Humanities	Korean Language and Literature		2710	College of Natural Sciences	Physics		3510
	English Language and Literature		2720		Biology		3520
	German Studies		2740		Chemistry and Cosmetics		3540
	Japanese Language and Literature		2760		Food Science and Nutrition		3550
	Chinese Language and Literature		2820		Mathematics		3560
	History		2770		Computer Science and Statistics		3590
	Sociology		2780		Faculty of Human Ecology and Welfare	Child and Human Welfare	3570
College of Social Sciences	Philosophy		2750			Housing and Family Welfare	
	Public Administration		2930	College of Engineering	Fashion and Textiles		3530
	Political Science and Diplomacy		2940		Kinesiology		3580
	Journalism and Public Relations		2950		Food Bioengineering		3610
College of Economics and Commerce	Economics		3160		Faculty of Mechanical, Mechatronics, Energy and Chemical Engineering	Mechanical Engineering	3620
	International Trade		3150			Mechatronics Engineering	3710
	Business Administration		3110			Nuclear and Energy Engineering	3640
	Accounting		3140			Chemical and Biological Engineering	3680
	Management Information Systems		3180		Faculty of Electrical, Electronic, Telecommunication and Computer Engineering	Electrical Engineering	3670
	Tourism Management		3130			Electronic Engineering	3660
	Tourism Development		3170			Telecommunication Engineering	3630
College of Education	Korean Language Education		3210	College of Veterinary Medicine	Computer Engineering		3650
	English Language Education		3220		Faculty of Architecture	Architectural Engineering	3700
	Social Studies	Social Studies	3240	College of		Architecture	3709
					Preveterinary Medicine		3790
					Nursing		3880

College	Department/Major		Contact +82-64-	College	Department/Major		Contact +82-64-
	Education	Education		Nursing			
		Geography Education	3231	College of Arts and Design	Faculty of Music	Composition, Voice and Piano (Composition)	2790
	Ethics Education		3260			Composition, Voice and Piano(Voice)	
	Mathematics Education		3270			Composition, Voice and Piano(Piano)	
	Faculty of Science Education	Physics Education	3281			Orchestral Instruments	
		Biology Education	3280		Fine Arts		2810
	Computer Education		3290		Faculty of Industrial Design	Multimedia Design	3720
	Physical Education		3255			Culture and Formative Design	3690
	Faculty of Bioscience and Industry	Plant Resources and Environment	3310				
		Horticultural Sciences	3320				
College of Applied Life Sciences	Faculty of Biotechnology	Biomaterials	3340				
		Molecular Biotechnology	3359				
		Animal Biotechnology	3330				
	Applied Economics		3350				
	Marine Life Sciences		3420				
College of Ocean Science	Aquatic Life Medicine		3470				
	Earth and Marine Sciences		3430				
	Marine Industry and Maritime Police		3410				
	Ocean System Engineering		3480				
	Environmental Engineering		3440				
	Civil Engineering		3450				

[Form 1] \* After payment of application fee on the website, print out the completed form.

## 2022학년도 재외국민 및 외국인 특별전형 대학원 지원서

### Application Form for International Students Admission, 2022

\* Do not fill in this blank.

\* 수험번호 Application No.

지원유형 Type of Application		<input type="checkbox"/> 재외국민 Overseas Korean Nationals <input type="checkbox"/> 외국인 Foreign Nationals					
지원 분야 Desired Field	학위과정 Course	<input type="checkbox"/> 석사과정 Master's Course <input type="checkbox"/> 박사과정 Doctoral Course <input type="checkbox"/> 석.박사통합과정 Integrated Master's and Doctoral Course					
	학과(부) Department						
인적사항 Personal Information	성명 Name	한글 Korean		사 진 Photo (3cm×4cm)			
		영문 English					
	생년월일 Date of Birth					성별 Gender	<input type="checkbox"/> 남 Male <input type="checkbox"/> 여 Female
	국적 Nationality					여권번호 Passport No.	
	이메일 Email					외국인등록번호 Alien Registration No.	
	집 전화 Telephone					휴대전화 Mobile No.	
	주소 Address						
	비상연락처 Emergency Contact	한국 내 Korea				본국 Home	
*기숙사 입주신청 Dormitory Application		기숙사 입주신청 여부 Do you want to apply for the dormitory?		<input type="checkbox"/> 예 Yes <input type="checkbox"/> 아니오 No			
<p>상기 입학원서 및 제출하는 서류의 모든 내용은 사실이며, 추후 본 서류에서 허위 또는 잘못 기재된 사실이 있을 경우에는 귀교의 결정에 따를 것을 서약합니다.</p> <p>I affirm that all the information I have provided on this application including personal statements and any other information is complete and accurate. I understand that submission of incomplete or inaccurate information is sufficient cause for revocation of admission or enrollment.</p> <p style="text-align: right;">지원일자 Date of Application: 202   .   .</p> <p style="text-align: right;">지원자 Applicant: _____ 서명 Signature: _____</p> <p style="text-align: right;"><b>제주대학교 총장 귀하</b> <b>To the President of Jeju National University</b></p>							

\*입학지원서상의 기숙사 입주신청을 바탕으로 국제교류본부에서 지원자를 대신하여 기숙사를 신청하게 됩니다. 기숙사 입주신청 후 입주포기를 하고자 할 경우에는 반드시 국제교류본부로 알려주셔야 하며, 등록완료일 이후에 입주포기를 하고자 할 경우에는 위약금이 발생하니 유의하시기 바랍니다.(기숙사비 납부 관련 안내는 추후 공지될 예정입니다)

\*The Office of International Affairs will apply for the student dormitory on behalf of applicants according to their online application forms. Please let the Office of International Affairs know in case you decide not to live in the dormitory after application for the dormitory. If applicants fail to notify us of the renouncement of living in the dormitory within the deadline, they must pay a cancellation penalty fee. (The details about the dormitory will be announced later.)

자기소개 및 수학계획서  
Personal Introduction and Study Plan

한글성명 Korean Name		영문성명 English Name				
지원유형 (Type of Application)	<input type="checkbox"/> 재외국민 Overseas Korean Nationals <input type="checkbox"/> 외국인 Foreign Nationals	지원모집단위 Desired Major	대학 College			
	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석박사통합과정 Integrated M.S. and Ph.D.		학과(전공) Department			
한국체류여부 Residence	<input type="checkbox"/> 국내체류 In Korea (비자종류 Type of Visa: / 체류만료일 The expiration date: ) <input type="checkbox"/> 국외체류 Out of Korea					
<p>&lt;학력 Academic History&gt; 석사과정 및 석.박사통합과정 지원자는 학사과정 출신대학만을 기재하고 박사과정 지원자는 학사과정 및 석사과정 출신대학을 모두 기재할 것. Applicants who apply for a master's degree should fill in the information of your bachelor's degree, and applicants who apply for a doctoral degree should fill in the information of both your bachelor's degree and master's degree.</p>						
학사 Bachelor	입학일자 Date of Admission (mm/dd/yyyy)		학교명 Name of School	소재지 Location		
	졸업일자 Date of Graduation (mm/dd/yyyy)		학과(전공) Department (Major)	국가 Country		
총 이수학점 Total Credits Earned			전(총)학년 평균평점(CGPA) Cumulative Grade Point Average	/ (C.G.P.A.) / (Total Grade Point)		
석사 Master	입학일자 Date of Admission (mm/dd/yyyy)		학교명 Name of School	소재지 Location		
	졸업일자 Date of Graduation (mm/dd/yyyy)		학과(전공) Department (Major)	국가 Country		
총 이수학점 Total Credits Earned			성적 (평균평점/만점) Cumulative Grade Point Average	/ (C.G.P.A.) / (Total Grade Point)		
※ 재외국민 지원자는 최종학력증명서와 더불어 초·중·고교의 졸업 및 성적증명서도 함께 제출해야 함. Overseas Korean nationals are also required to submit elementary, middle and high school education diplomas and transcripts in addition to the certificate of the highest level of education.						
언어능력 Language Proficiency						
	한국어능력시험(TOPIK) - 해당란에 √표기 Mark "√" in the appropriate box.	없음 (None)	3급 level 3	4급 level 4	5급 level 5	6급 level 6
	공인영어능력시험(Official English Proficiency Test) - 해당란에 점수 표기(없음은 √표기) Put your score of the test in the appropriate box. (If you have nothing, just mark "√" in the blank.)	없음 (None)	TOEFL	IELTS	TEPS	TOEIC
※ 언어능력 입증서류 반드시 첨부 Please submit proof of language proficiency to our office.						

자기소개 및 수학계획서

Personal Introduction and Study Plan

☐ 자기소개 Personal Introduction

☐ 진학동기 Reason for Application

○ 입학.졸업 후 학업 및 연구계획 등 Study and Research Plan

상기 내용은 사실이며, 본인이 스스로 작성하였음을 확인합니다.  
I hereby confirm that the above-mentioned contents are true and completed by myself.

지원일자(Date of Application): 202 . . .

지원자(Applicant's name): \_\_\_\_\_ 서명(Signature): \_\_\_\_\_

재정지원확인서  
Financial Support Confirmation

지원자 정보 Applicant's Information

지원유형 Type of Application	<input type="checkbox"/> 재외국민 Overseas Korean Nationals <input type="checkbox"/> 외국인 Foreign Nationals	지원모집단위 (Desired Major)	대학 College
	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석박사통합과정 Integrated Master's and Doctoral Course		학부(과) Department
성명 Name	한글명 Korean		
	영문명 English		
성별 Gender	<input type="checkbox"/> 남 Male <input type="checkbox"/> 여 Female	국적 Nationality	
생년월일 Date of Birth			
주소 Mailing Address	(Zip code: )		
연락처 Contact (Telephone, Mobile)	한국 내 Korea		
	본국 Home Country		

- 제주대학교에 체류하는 동안 소요되는 학비와 생활비를 학생본인이나 재정보증인이 부담해야 합니다.
- 최종합격자(국외체류자 또는 국내체류자)는 비자신청 및 체류자격 변경을 위해 재외공관 또는 국내 출입국외국인청으로부터 재정증명서류(평균 연간 소요경비 \$18,000 USD 예치 잔고증명서) 제출을 요구받을 수 있습니다.
- \* 상기 금액에는 학비 및 주거비, 생활비, 교재비, 기타 비용이 포함 되어 있음.
- You or your sponsor must bear the educational and living expenses for the duration of your entire educational program at Jeju National University.
- If admitted, you may be asked by the Korean Embassy in overseas or Immigration Office in South Korea to submit a balance sheet of (\$18,000 USD) under yours or your financial sponsor for the student visa application and/or the visa status change.
- \* \$18000 USD is minimum expense for a year and includes tuition, housing and living expenses textbooks and other expenses.

재정보증인 정보 Sponsor's Information

- \* 재정보증인이 본인이 아닐 경우에만 작성
- \* Fill out the below if sponsor is not the applicant.

성명 Name	한글명 Korean		
	영문명 English		
생년월일 Date of Birth		성별 Gender	<input type="checkbox"/> 남 Male <input type="checkbox"/> 여 Female
국적 Nationality		직업 Occupation	
관계 Relationship			
주소 Address			
연락처 Contact			

본인은 상기 제주대학교 지원자가 제주대학교에 체류하는 동안 소요되는 연간 등록금 및 체재비 18,000 USD 를 부담할 것을 서약합니다.  
I guarantee that the amount of 18,000 USD will be covered by me for the above named applicant for the entire duration of this program.

보증인 서명 Sponsor's Signature		일자 Date	202 . .
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\* The number of students that can be financially guaranteed by an academic supervisor is limited to 1 student.  
(Source: The Department of Justices's Guidelines regarding overseas students Visa Issuance and Sojourn Management.)



[form 4]

## 장학금 지급 예정 확인서 Confirmation Letter for Prearranged Scholarship Grant

### 지원자 정보 Applicant's Information

지원유형 Type of Application	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석.박사통합과정 Integrated M.S. & Ph.D.	지원모집단위 (Desired Major)	
성명 Name		생년월일 Date of Birth	
국적 Nationality			

본인은 위의 지원자가 연구과제에 적극적으로 참여하는 전제 하에 연구자세, 성실도 및 기여도 등을 토대로 유학 기간 동안 유학경비 일부를 장학금 등의 형태로 일정 금액을 지원할 것을 확인합니다.

I hereby pledge to sponsor the above applicant by providing a partial scholarship based on the applicant's attitude, demeanor and research performance for the duration of the applicant's working time at the laboratory.

1. 지원 예정액: 매달 약 \_\_\_\_\_ 원  
Amount of prearranged research grant for students
2. 연구과제명(Name of Research):
3. 지원기관(Sponsoring Institution):

202 . .

※ 장학금 지원 예정 기간동안 상기 지원자의 연구과제 태도, 성실도 및 기여도 등이 불성실하다고 판단될 경우 장학금 지원을 중단할 수 있음

If the performance, attitude and demeanor of the applicant are considered inappropriate, the scholarship is subject to termination during the time of the designated scholarship award period.

※ 상기 장학금액에는 '제주대학교 장학금 지급 지침'에 따른 대학원 외국인 특별장학 금액은 제외함

The above scholarship amount does not include the special scholarship amount for graduate foreign students pursuant to the 'Jeju University Scholarship Payment Guidelines'

※ 최종합격자(국외체류자 또는 국내체류자)는 비자신청 및 체류자격변경을 위해 재외공관 또는 국내 출입국관리사무소로부터 재정증명서류 제출을 추가로 요구받을 수 있습니다.

If admitted, you may be asked by the Korean Embassy at the overseas or Immigration Office in South Korea to submit a balance sheet additionally which is under your or your financial sponsor's name for the student visa application and/or the visa status change.

**지도예정교수 Prospective Professor**

학과 Department:

이름 Name:

(서명/인)

어학능력 확인서

Language Requirement Exemption Letter

<지원자 정보 Applicant's Information>

지원유형 Type of Application	<input type="checkbox"/> 석사과정 M.S. <input type="checkbox"/> 박사과정 Ph.D. <input type="checkbox"/> 석박사통합과정 Integrated M.S. and Ph.D.	지원모집단위 (Desired Major)	대학 College 학부(과) Department
성명 Name	한글명 Korean 영문명 English		
성별 Gender	<input type="checkbox"/> 남 Male <input type="checkbox"/> 여 Female	국적 Nationality	
생년월일 Date of Birth			

위 사람은 일반대학원 외국인 특별전형 지원자로서 제주대학교 대학원 공인어학 입학 기준을 충족하지 못하였으나, 아래와 같은 사유로 학업이나 연구를 수행할 수 있는 언어능력이 있다고 판단되어 추천합니다.

The Applicant named above does not have the language test score required by our university. However, it is considered that the applicant has the capacity to study and conduct research in the discipline and at the level indicated above for the following reasons.

\* 추천사유 Reason for recommendation

- 구사 가능 언어(Capable language)  
☐ 한국어(Korean) ☐ 영어(English)
- 어학능력 확인 방법 (Method of checking language fluency):  
(예: 전화, 전자우편 등 (e.g.,: telephone call, email exchange))
- 위 사항 이외의 사유(Other reasons):

202 . . .

지도예정교수 / Prospective Professor

학과 (Department): \_\_\_\_\_ 직급 (Position): \_\_\_\_\_  
성명 (Name): \_\_\_\_\_ (인 또는 서명 (Signature))

제 주 대 학 교 총 장 귀하

## 학력조회동의서 Letter of Consent for Degree Verification

**Jeju National University**

102 Jejudaehak-ro, Jeju-si, Jeju 63243, Republic of Korea  
(Phone : +82-64-754-8244, Fax : +82-64-754-8247)

- \* 석사 학위 지원자는 학사학위 취득 대학, 박사 학위 지원자는 석사학위 취득 대학명을 기재할 것
- \* Master degree applicants must fill out the name of the university that they obtained their bachelor's degree while doctoral students must fill out the name of the university where they obtained their master's degree.

출신대학 / University Name : (영문) \_\_\_\_\_

출신대학 주소 / University Address : (영문) \_\_\_\_\_

출신대학 연락처 / University Phone : \_\_\_\_\_ , Fax : \_\_\_\_\_ , E-mail : \_\_\_\_\_

To whom it may concern :

I am writing to request your kind assistance in Jeju National University 's admission process.

I would appreciate if you could verify this document and let us know the results either by mail or fax.

I am looking forward to hearing from you soon.

Sincerely yours,

\_\_\_\_\_  
Dean, Office of International Affairs

### 동의서 / LETTER OF AGREEMENT

본인은 귀교에서 공식적으로 본인의 학력 자료를 조회하는데 이의가 없음을 동의합니다.

I hereby authorize that Jeju National University could officially request my academic and personal information from each academic institution I have attended, in connection with the admission process.

- \* 아래 표의 회색부분은 작성하지 말 것 (출신 대학 관계자가 작성)
- \* Please do not fill out grey colored sections in the below table (to be completed by the representative of the university that the applicant graduated from).

Written by applicant (지원자가 기록)	Verified by previously attended school (해외 학교 담당자가 기록)
생년월일 / Date of birth: *	<input type="checkbox"/> Correct <input type="checkbox"/> Incorrect
입학일 / Date of admission (transfer from another school): *	<input type="checkbox"/> Correct <input type="checkbox"/> Incorrect
졸업일 / Date of graduation (transfer to another school): *	<input type="checkbox"/> Correct <input type="checkbox"/> Incorrect
학번 / Student ID Number: *	<input type="checkbox"/> Correct <input type="checkbox"/> Incorrect
이름 및 서명 / Name and Signature *	기타 / Additional comments : _____
제출일 / Date *	Printed Name and Signature : _____

## 입학허가서 받을 해외 주소

Address where you want to receive the Certificate of Admission

수험번호 (Application Number)	이름 (Name)	주소 (Home Address)	우편번호 (Zip code)	연락처 (Contact)
				Email: Phone:

- ※ 주소가 변경된 경우 제목을 '입학허가서 주소'로 하여 전자우편(intl@jejunu.ac.kr)으로 제출.
- ※ **If address has been changed**, please send the above Information by email to intl@jejunu.ac.kr with the heading "Admission Address."

[form 8]

제출서류 체크리스트 Check List

√	No.	공통 제출서류 Required Document		비고 Remarks	
	1	입학지원서 Application Form		【Form1】 인터넷원서접수 홈페이지에서 작성 후 출력 After payment of application fee on the website, print out the completed form.	
	2	자기소개서 및 수학계획서 Personal Introduction and Study Plan		【Form2】	
	3	최종학력 졸업(예정)증명서 & 학위증명서 Graduation Certificate & Degree Certificate		석사지원자 Master's Course Applicant	학사학위(B.A.)
	4	최종학력 성적증명서 Academic Transcript		박사지원자 Doctoral Course Applicant	석사학위(M.A.)
				석.박사지원자 Integrated Course Applicant	학사학위(B.A.)
	5	부모국적증명 Proof Documents for Parents' Nationalities	부모의 여권사본 또는 시민권 사본 Copies of Parents' Passports or ID cards	- 부모가 사망, 이혼, 또는 재혼한 경우 입증서류 제출 (한국어 또는 영어로 번역·공증 후 제출) If parents are deceased, divorced or remarried, the relevant documents must be submitted. (If the documents are not in Korean or English, they must be attached with a notarized/certified translation in Korean or English.)	
	6		가족관계증명서 또는 출생증명서 Family Relationship Certificate or Birth certificate		
	7	본인국적증명 Proof Documents for Applicant's Nationalities	본인 여권 사본 Applicant's Passport Copy	- 모든 지원자 제출	
	8		본인 외국인등록증 사본 Applicant's Alien Registration Card Copy	- 국내 체류자만 해당 If resident in South Korea	
	9	재정능력 입증서류 Financial Support Documents	재정지원확인서 Financial Support Confirmation	【Form3】	
	10		은행잔고증명서 Balance sheet (18,000 USD)	- 본인 또는 재정보증인 명의 - 미화 \$18,000 상당 Bank Balance of \$18,000 USD in the name of applicant or sponsor	
			장학금 지급 예정 확인서 Confirmation Letter for Prearranged Scholarship Grant	【Form 4】 - In the case of the total amount of the scholarship be less than <u>US \$18,000</u> (About 21 million Korean won), the student must submit additional proof of financial stability.	
	12	언어능력입증서류 Proof of Language Skill		- 한국어능력시험 성적표 - 공인영어능력시험 성적표 Certificate of TOPIK, TOEFL, IELTS, TEPS - 출신대학 교육과정 활용 언어 입증 서류 Introduction document or letter about medium language of degree course instruction from the university. - 어학능력확인서【Form 5】 Language Requirement Exemption Letter	
	13	학력조회동의서 Letter of Consent for Degree Verification		【Form6】	
	14	입학허가서 받을 해외 주소 Address where you want to receive the Certificate of Admission		【Form7】	
	15	포트폴리오 Portfolio		- 미술학과 지원자 Applicants for Fine Arts	

※ 모든 서류의 첫 페이지 우측 상단에 반드시 1~15까지의 신청서류 번호(상기 제출서류 목록의 숫자 참조)를 기재할 것

※ The applicants have to put the application document number from page 1 to 15 on the upper right part of the first page of all document. (Refer to the number of submission document list above.)