



순천향대학교
SOON CHUN HYANG
UNIVERSITY

Admission Guideline for Spring 2022 Semester

Soonchunhyang University
Office of Global Education & Exchange



INDEX

Admission Guideline for Spring 2022 Semester

- 03p Undergraduate Areas of Study
- 04p Requirements
- 04p Schedule
- 05p Admission Application & Document Screening
- 05p Selection Process
- 06p Performance Test(*Pretest)
- 07p Documents
- 08p Applicant must know
- 09p Tuition Payment & Refund
- 10p Tuition & Scholarship
- 11p Other Fees(*Application fee)
- 11p Contact

1. Undergraduate Areas of Study

College	Major	International Admission			Note
		Freshmen	2 nd year transfer	3 rd year transfer	
Medicine	Premedical Studies★	X	X	X	
	Nursing★	X	X	X	
Natural Sciences	Chemistry	O	O	O	
	Food Science and Nutrition	O	X	X	
	Environmental Health Science	O	O	O	
	Biology	O	O	O	
	Sports Science	O	O	O	
	Leisure and Recreation	O	O	O	
	Sports Medicine	O	O	O	
Humanities and Social Sciences	Early Childhood Education★	X	X	X	
	Special Education★	X	X	X	
	Youth Education and Counseling	O	O	O	
	Law	O	O	O	
	Public Administration	O	O	O	
	Police Administration	O	O	O	
	Social Welfare	O	O	O	
Global Business School	Business Administration	O	O	O	
	International Trade and Commerce	O	O	O	
	Tourism Management	O	O	O	
	Economics and Finance	O	O	O	
	IT Financial Management	O	O	O	
	Global Culture Industry	O	O	O	
	Accounting	O	O	O	
Engineering	Computer Science and Engineering	O	O	O	
	Information and Communication Engineering	O	O	O	
	Electronic Engineering	O	O	O	
	Electrical Engineering	O	O	O	
	Display and Electronic Information Engineering	O	O	O	
	Chemical Engineering	O	O	O	
	Energy and Environmental Engineering★	X	X	X	
	Display Materials Engineering	O	O	O	
	Mechanical Engineering	O	O	O	
Software Convergence	Computer Software Engineering	O	O	O	
	Information Security Engineering	O	O	O	
Medical Sciences	Health Administration and Management	O	O	O	
	Medical Biotechnology	O	O	O	
	Medical IT Engineering	O	O	O	※Limited Recruit number
	Biomedical Laboratory Science★	X	X	X	
	Occupational Therapy★	X	X	X	
	Pharmaceutical Engineering	O	O	O	
	Biomedical Mechatronics	O	O	O	
SCH Media labs	Korean Culture Contents	O	O	O	
	British and American Studies	O	O	O	
	Chinese Studies	O	O	O	※Chinese citizens cannot apply
	Media and Communications	O	O	O	
	Architecture(5)	O	X	X	
	Digital Animation♠	O	O	O	
	Big Data Engineering	O	O	O	
	Internet of Things	O	O	O	
	Smart Automobile	O	O	O	
	Energy Systems Engineering♣	O	O	O	
Hyangseol Nanum	Performing and Visual Arts♠	O	O	O	※Need to choose concentration
	Global Open Major	O	O	O	※Transfer student must choose the concentration

※ The information above is subject to change

※ The Departments marked with ★ do not accept international students

※ The Departments marked with ♠ have performance test. Please refer to 'Section 6. Performance Test' for more information

※ The Departments marked with ♣ have an additional interview. The applicant must have TOPIK Level 4 or higher certificate

2. Requirements

A Freshmen Admission

- 1) Applicant and both parents must be a foreigner before the applicant started the secondary education that is equal to Korean high school education
- 2) Must completed 12 years of elementary and secondary education
 - ※ If the applicant's home country has a education system of less than 12 years, the completion of a primary and secondary highschool education will be accepted
 - ※ Any kind of pre-school education or language school education is not valid
 - ※ School qualification exam, homeschooling and cyber education is not valid
- 3) Language Proficiency Standard
 - A) Korean : TOPIK level 3 certificate or higher
 - ※ For Art, Physical education related majors, Global Open Major(Korean Language as a Foreign Language) : TOPIK level 2 is required
 - ※ If applicant does not have TOPIK test score, it can be substituted by the SCH Korean Interview
 - B) English : Official TOEFL 530(CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 or higher
 - ※ Global Open Major(International Studies) applicant only

B Transfer Admission

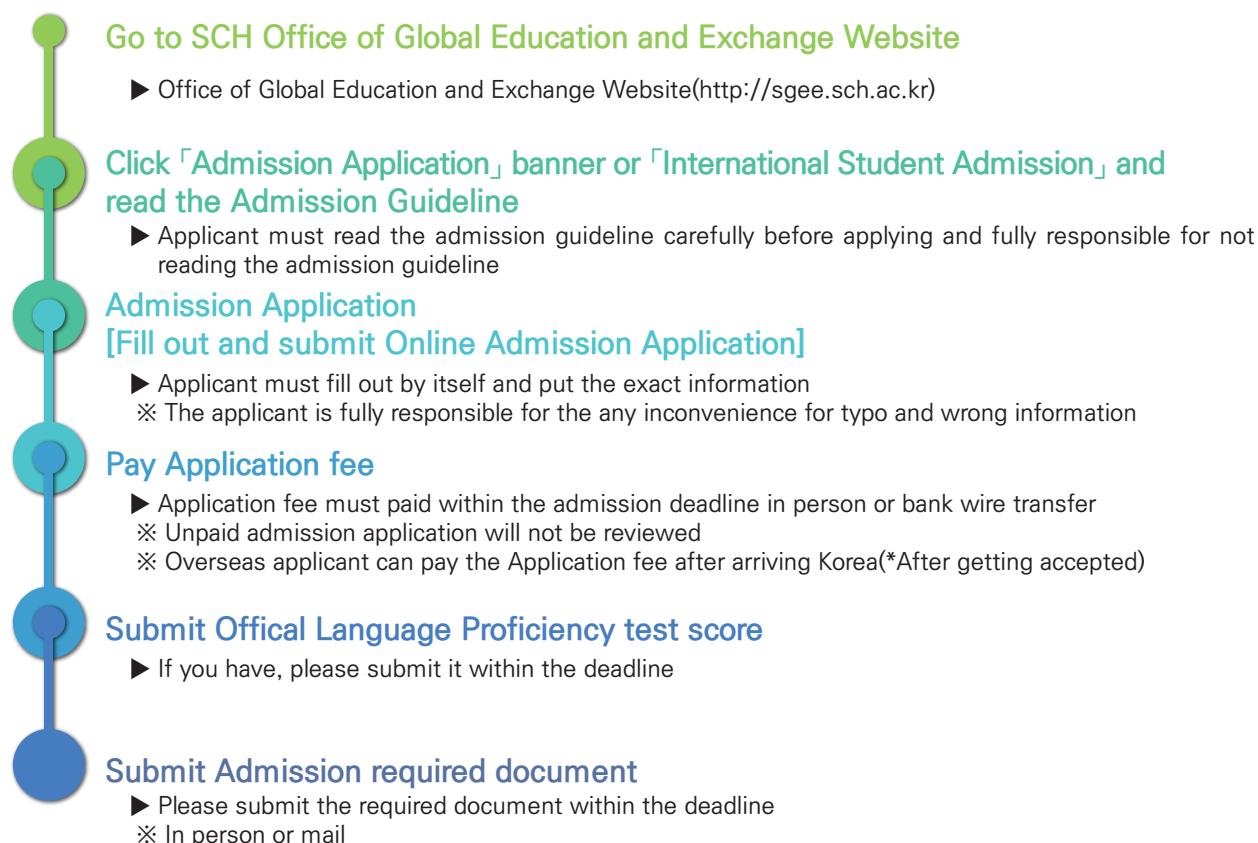
- 1) 2nd year Transfer students
 - A) Meet the same qualifications listed in the freshmen admissions section
 - B) Graduated from community college or currently attending university
 - ① Community college : Graduated(Expected to graduate)
 - ② University : Graduated or currently attending or have attended in the past
 - C) Must have earned more than 33 credits and attended at least 1 year(2 semesters)
- 2) 3rd year Transfer students
 - A) Meet the same qualifications listed in the freshmen admissions section
 - B) Graduated from community college or currently attending university
 - ① Community college : Graduated(Expected to graduate)
 - ② University : Graduated or currently attending or have attended in the past
 - C) Must have earned more than 65 credits and attended at least 2 years(4 semesters)

3. Schedule

Section	Dates	Note
<ul style="list-style-type: none"> Application Deadline Official Language proficiency test score(Korean or English) Submission ※ If applicable 	2021. 11. 22.(Mon) ~ 11. 30. (Tue)	(1) Online Application(http://sgee.sch.ac.kr) (2) Official Language proficiency test score can be submitted in person, mail and email (3) Please refer to '11. Other Fees' for the Application fee
<ul style="list-style-type: none"> Interview 	2021. 12. 04. (Sat) ~ 12. 19.(Sun)	▷ Korean interview(Speaking/Listening) and attitude test -. The number of interview may different depending on applicant's official language proficiency test score -. Interview will be online and details will be given individually
<ul style="list-style-type: none"> Document Submission 	2021. 11. 22.(Mon) ~ 12. 17. (Fri)	(1) Admission documents can be submitted in person or mail (2) Please refer to '7. Documents' for detail
<ul style="list-style-type: none"> Sending out Admission Letters to successful candidates 	2021. 12. 31.(Fri)	▷ Admission Letters will be e-mailed to applicants
<ul style="list-style-type: none"> Tuition Fee Payment Deadline 	2022. 01. 05.(Wed) ~ 01. 07. (Fri)	▷ Please refer to '9. Tuition Payment and Refund' for the detail
<ul style="list-style-type: none"> Semester Starts 	2022. 02. 28.(Mon)	

※ The information above is subject to change

4. Admission Application & Document Screening



5. Selection Process

A Selection process by level

Areas of Study	Level	Process Type	Selection Percentage	Application Percentage	Note
All Majors	1	▪ Interview	100%	100%	
	2	▪ Document Screening	100%	100%	

B How to select successful candidate

- 1) There is no limit for the table of organization, if the applicant meets the minimum admission requirements, he or she will be accepted
- 2) Applicant must go through and pass every selection process to be accepted

C Details of Selection Process

- 1) Acceptance Standard

Level	Process Type		Acceptance Standard	Who	Note
1	Interview	Attitude Interview	Pass/Fail	Every Applicant	※ If applicant has language proficiency test score, the applicant will only have to go through the Attitude Interview ※ Arts and physical education major, Global Open major applicant acceptance standard : Above 50
		Korean Proficiency test *Speaking/Listening	Above 60	Every Applicant ※ Limited to the applicant who does not have language proficiency test score	
2	Document Screening		Pass/Fail	Every Applicant	

Conditional Acceptance Policy

- A) Conditional Acceptance : According to the Korean Interview results, applicant can be accepted under the condition of taking all Korean courses for the first semester before taking applied major courses
※ Due to COVID-19, university cannot have own official language proficiency test for applicant who does not have language proficiency test score. For this reason, this policy has been temporarily applied considering the unique situation of COVID-19
- B) Conditional Acceptance Standard(*Korean_Interview) : Above 50
※ Arts and physical education major, Global Open major applicant acceptance standard : **Above 40**

2) Details of Selection Process

A) Level 1 (Interview)

- ① 2 interviewers will interview 1 applicant
- ② Attitude interview : This interview is for every applicant to evaluate applicant's academic goal, plan, study willingness, university adaptability and attitude and decide to accept or not
- ③ Korean Interview : This interview is for the applicant who does not have an official language proficiency test score and evaluate if the applicant is eligible to study in Korea. The interview is mainly focusing on the student's speaking and listening ability
※ If the applicant has the official Language proficiency test score : attitude interview
※ If the applicant does not have the official Language proficiency test score : Korean speaking/listening and attitude interview

B) Level 2 (Document Screening)

- . Document screening is for every applicant and admission committee review eligibility, financial stability, study plan and submitted document. Admission committee will decide to accept the applicant or not

6. Performance Test

A Department of Digital Animation

1) Performance Test

- A) Submit a video recording of your performance and the physical work before the deadline
B) Submitted video recording will be evaluated. The SCH university will announce eligible applicant after evaluating submitted work

2) Details

- A) Work Type : Precise description of self-portrait sketch
B) Time Limit : 2 hours
C) Material : Any kinds of material can be used
※ Paper size should be '394 mm x 545 mm'
D) Recording (Must be in Korean)
-. 10 minutes of Self-introduction / 1 hour and 50 minutes of your work
※ In your video please include : Introduction, study plan, and a description of your work in this order
※ Video recording must not be edited and must show yourself doing your own work

3) How to Submit

- A) Work : By mail
-. Address : BI301, Office of Global Education & Exchange, Soonchunhyang University, 22-9 Soonchunhyang-ro, Shinchang-myeon, Asan-si, Chungcheongnam-do, Republic of Korea
B) Film : By e-mail
-. E-MAIL : lkh3379@sch.ac.kr

4) Deadline : Friday, Nov 12, 2021

5) The SCH university will announced eligible applicant on Friday, Nov 19, 2021 <scheduled>

B Department of Performing and Visual Arts

1) Acting Majors/Concentration

A) Performance Test

- ① Submit a video recording of your acting within the designated period
- ② Eligible applicants for admission will be decided based on the evaluation results

B) Details

- ① Contents : Any type of acting and individual specialty
- ② Time Limit : Within 5 minutes
- ③ Recording : Record your acting

- C) How to submit : By e-mail
 -. E-MAIL : lkh3379@sch.ac.kr
 D) Deadline : Friday, Nov 12, 2021
 E) The SCH university will announce eligible applicant on Friday, Nov 19, 2021 <scheduled>

2) Directing Majors/Concentration

- A) Performance Test
 ① Submit a film that you created within the designated period
 ② Eligible applicants for admission will be decided based on the evaluation results
 B) Details
 ① No topic restriction
 ② Time Limit : Within 10 minutes
 C) How to submit : By e-mail
 -. E-MAIL : lkh3379@sch.ac.kr
 D) Deadline : Friday, Nov 12, 2021
 E) The SCH university will announced eligible applicant on Friday, Nov 19, 2021 <scheduled>

- ※ Applicants will take 'Pretest' to see if they are eligible for the following department before the application opens
 ※ Applicants can apply for another department if they fail the pre-performance test

7. Documents

Section	Required Documents List	Note
Freshman Applicant	(1) SCH Application Form for Applicant's Qualification Original copy [*SCH Template] ※ Photo, Self-introduction Letter, Certificate of Financial Support form and etc. (2) High School Graduation certificate ※ Graduation certificate can be submitted as a copy (3) High School official Certificate of Graduation ※ This certificate must be verified either by Apostille or by the Korean Consulate ※ If graduated from community college, community college certificate of graduation can be submitted (4) Official Transcript of Academic Records for High School (5) Copy of Applicant's Passport (6) Copy of Foreigner Registration Certificate in Korea(Alien Card) [※If applicable] (7) Official Certificate of Nationality ※ ID card, Certificate of Family Relations, Birth Certificate and etc. ※ Documents that can prove both applicant and parents are foreigner (8) Score Report(Certificate) of the Test of Proficiency in Korean(TOPIK) or Score Report(Certificate) of the Official English proficiency test [※If applicable] (9) Financial Certification ※ The certification that exceeds \$10,000 USD must be under applicant's name. If the certification is under applicant's parent's name, applicant must submit the certificate of Family Relations as well ※ Applicants can submit additional document such as proof of employment and certificate of sponsor income (10) Proof of Immunization against Tuberculosis(TB) [※Overseas Applicants Only] (11) Copy of certificate of Korean National Health Insurance [※If applicable] ※ If the applicant does not have Korean National Health Insurance, the applicant will be automatically signed up after alien registration ※ The applicant must purchase private insurance company insurance before the Korean National Health Insurance becomes effective	Documents can be submitted in person or mail
Transfer Applicant	(1) ~ (11) The same as Freshmen Applicant's required documents (12) Applicant must submit community college or university graduation certificate or certificate of enrollment ※ Graduate Certificate can be submitted as a copy (13) Community college/University official Certificate of Graduation ※ This certificate must be verified either by Apostille or by the Korean Consulate ※ Applicant who graduated from community college or university has to submit (14) Two(2) official Transcripts of Academic Record from community college or university ※ 2nd year transfer applicant must have attended more than 2 semesters and submit the transcript that shows the applicant achieved more than 33 credits ※ 3rd year transfer applicant must have attended more than 4 semesters and submit the transcript that shows the applicant achieved more than 65 credits	

Important Note for required documents

- 1) All documents should be original in Korean or English(Except for passport, ID card and etc.)
If not, original documents should be submitted with translation either in Korean or English
- 2) If the submitted documents are not original, the applicant must have the documents notarized
- 3) Submitted documents is for the university and the applicant will have to submit more documents that is required by the Korean government(Embassy, Consulate) or immigration office
- 4) Application documents may differ depending on applicant's condition
- 5) Please submit the documents in time. If you submit it late, it will not be accepted
- 6) If the submitted document has an error or false, it will be rejected
- 7) The documents will not be returned to the applicant

8. Applicant must know

A University Admission in Korea

- 1) Applying more than 1 university
-. If the applicant is foreigner and both parents are foreigners, There is no limit for applying number of university
- 2) Admitted more than 1 university
 - A) If the admission period overlaps and students are accepted more than 1 university, student can only choose one university to enroll(This includes community college)
 - B) If you have heard back from other university about the getting accepted to the following university admission, you will have to let the rest of the universities know that you would not attend their university immediately
 - C) You can request for tuition refund at the SCH Office of Global Education and Exchange
- 3) What will happen for applicant who violated university admission rules above
-. If the university finds out the successful candidate is enrolled more than 1 university after the admission schedule, the following successful candidate's admission will be cancelled

B SCH University Admission

- 1) Applicant cannot apply more than 1 major at the same time. If the applicant applied more than 1 major, then the early submitted application will be accepted
- 2) Admission Application(Online Admission application and Application Form for Applicant's Qualification) personal information(English name, date of birth and etc.) must match with the passport information and if any information is false, the applicant is fully responsible for the any inconvenience. Applicant cannot change any information after the admission deadline
- 3) Admission documents and Application fee will not be returned
- 4) If application documents and qualification turned out to be a false or forge, admission will be cancelled
 - ※ If the applicant has been disqualified for the reason above, the applicant may not apply Soonchunhyang University for 3 years after disqualified date
 - ※ Tuition will not be refunded for the reason above. If the semester is not ended for the tuition paid semester, student will get a refund according to 『University Tuition Regulation』
- 5) Any fraudulent act and cheating during the selection process(Interview, document screening and etc.), the applicant will be disqualified
- 6) Any application fails to comply the admission schedule will be denied or cancelled for the admission
 - ※ Interview absence will cause applicant's disqualification
 - ※ If the applicant does not submit the required document within the deadline, it will cause applicant's disqualification
 - ※ If the successful candidate does not pay the tuition within the deadline, the applicant will be disqualified without any notice
- 7) University can disqualify student's admission after reviewing the application regardless of table of organization
- 8) Selection process score will not be announced and the result will be given individually
 - ※ If the applicant did not receive email on the successful candidate announcement date, please contact the Office of Global Education and Exchange
- 9) Applicants who are expected to graduate from(Freshmen : Highschool, Transfer : Community College) cannot graduate before SCH admission date, the admission will be cancelled
- 10) If the visa has been denied by the Korean government, admission will be cancelled and the paid tuition will be refunded according to the 『University Tuition Regulation』
- 11) Admission required documents must be submitted according to the Admission Guideline. If the university ask for the additional documents, the application must submit it within the designated period
- 12) We could cancel the admission if the applicant has a medical condition(Ex. disease that is highly contagious to others)
 - ※ The overseas application must submit the Medical check form(Including Tuberculosis test)

- 13) Applicant must take Korean elective course(at least 1) without interrupting the major required course registration. Also, student should try to obtain TOPIK level 4 before graduation
- 14) Applicant must read the admission guideline carefully before applying and fully responsible for not reading the admission guideline
 - ※ This guideline in English is provided for applicants' convenience. You should follow all criteria in the guideline in Korean
- 15) According to SCH Academic Affairs regulation, transfer student must check the courses taken from the previous community college/university and check with the major department for the graduation. If the major department requires student to take additional courses for the graduation, student must take the advised courses
- 16) Admission application and document personal information will be used for the purpose of 「Personal information usage agreement form」 and the admitted students' personal information will be collected and used for university academic purpose
- 17) If any cases that is not written on this admission guideline, the university will decide after the committee meeting

9. Tuition Payment & Refund

A Payment

- 1) Tuition Amount : Different depending on student's major
 - About ₩2,700,000(\$2,500) ~ ₩3,500,000(\$3,300)
 - ※ Difference between actual tuition amount and paid tuition amount will be deposited to student's bank account before the first semester ends
- 2) Payment Period : 2022. 01. 05.(Wed) ~ 01. 07.(Fri)
- 3) How to pay : INVOICE Payment
 - Transfer money to the university tuition bank account after receiving INVOICE email
- 4) Note
 - A) You must pay the tuition during the payment period and if you fail to pay tuition, the admission will be cancelled
 - B) The information is subject to change

B Refund

- 1) If student wants tuition refund, please contact Office of Global Education and Exchange to submit the refund form
- 2) Tuition refund will be given based on the 「University Tuition Regulation」
- 3) If the refund is given to the International bank account, refund amount could have some difference due to the transfer fee and the currency
- 4) Tuition refund takes about 3 weeks
- 5) Admission will be cancelled if student fails to obtain VISA or is denied their VISA's status change. Tuition will be refunded according to the related regulation in this case



10. Tuition & Scholarship

A Tuition for College & Departments(Year 2021)

(Currency : KRW)

College & Departments	Admission Fee	Tuition Fee	Remarks
College of Humanities and Social Sciences*, Chinese Studies, Global Open Major, Korean Culture Contents, British and American Studies	296,000	3,356,000	※ Early Childhood Education, Special Education, Youth Education and Counseling, Social Welfare major tuition is different from other majors
Global Business School	296,000	3,356,000	
College of Natural Sciences, Medical Engineering, Journalism and Communication, Health Administration and Management, Media and Communication	296,000	3,794,000	
Theater and Dance, Film and Animation, Electronic Commerce, Medical IT Engineering, College of Engineering, Digital Animation, Big Data Engineering, Internet of Things, Smart Automobile, Energy System Engineering, Performing and Visual Arts, Architecture(5years), Biomedical Mechatronics	296,000	4,147,000	
Media Contents, Biomedical Laboratory Science, Medical Biotechnology, Occupational Therapy	296,000	3,898,000	
Premedical Studies, Medicine	296,000	5,020,000	
Nursing	296,000	4,084,000	
Early Childhood Education*, Special Education*, Youth Education and Counseling*, Social Welfare*, Mathematics	296,000	3,498,000	

※ The information above is subject to change according to 'Year 2022 tuition fee policy'

※ The scholarships for International students will be deducted from the total tuition fee

B International Student Scholarship

1) Admission Scholarship for Freshmen and Transfer Students

Section	Admission Fee	Tuition Fee	Dormitory Fee	Remarks
Scholarship	100%	*May vary based on qualification	100%	▶ Only Applicable for the 1st semester

2) Scholarship for Excellence in Korean Language Proficiency

Section	Qualifications	Scholarship	Remarks
Freshmen & Transfer	Applicants with TOPIK Level 6 Certification	1,400,000 KRW	▶ Only Applicable for the 1st semester ▶ The scholarship will be provided about 4 weeks after admission date
	Applicants with TOPIK Level 5 Certification	1,200,000 KRW	
	Applicants with TOPIK Level 4 Certification	1,000,000 KRW	
	Applicants with TOPIK Level 3 Certification	800,000 KRW	
	Applicants with TOPIK Level 2 Certification *Art, Physical education related majors and Global Open Major(Korean Language as a Foreign Language) incoming students only	300,000 KRW	

3) Academic Excellence Scholarship

Section	Previous semester GPA	Scholarship	Note
Undergraduate	Above 4.0	▪ Tuition Fee 100% ▪ Dormitory Fee 100%	▶ Applies from the 2 nd semester to graduation
	3.5 ~ 3.99	▪ Tuition Fee 30% ▪ Dormitory Fee 100%	
	3.0 ~ 3.49	▪ Tuition Fee 25% ▪ Dormitory Fee 100%	
	2.5 ~ 2.99	▪ Tuition Fee 20% ▪ Dormitory Fee 100%	
	2.0 ~ 2.49	▪ Tuition Fee 0% ▪ Dormitory Fee 100%	
	0 ~ 1.99	▪ Tuition Fee, Dormitory Fee 0%	

※ The information above is subject to change

※ Scholarship not listed above will be applied in accordance with Soonchunhyang University scholarship policies

11. Other Fees

A Application Fee

- 1) Amount : 60,000 KRW
- 2) Payment Period
 - A) Domestic : 2021. 11. 22.(Mon) ~ 11. 30.(Tue) [*Within the Admission application deadline]
 - B) Overseas : 2022. 02. 25.(Fri) [*After Korea Arrival]
- 3) How to pay : In person or bank wire transfer
 - ※ Only successful overseas applicant will pay the Application fee
 - ※ Application fee will not be refunded unless there is reasonable reason according to the SCH regulation

B Dormitory fee

(Currency : KRW)

Period	Fee	Deposit	Dormitory Scholarship	Actual payment	Note
4 months (1 semester)	805,000	10,000	805,000	10,000	Dormitory Scholarship is given to new students who are attending SCH (1st semester) and academic excellence students

- ※ Dormitory fee above is for Global village and Hyangseol No.3 dormitory fee
- ※ The information above is subject to change according to 'Year 2022 dormitory fee policy'

12. Contact

- A Mailing Address** BI301, Office of Global Education & Exchange, Soonchunhyang University, 22-9 Soonchunhyang-ro, Shinchang-myeon, Asan-si, Chungcheongnam-do, Republic of Korea (31538)
- B Phone No.** +82-41-530-1304
- C E-MAIL** lkh3379@sch.ac.kr
- D Website** <http://sgee.sch.ac.kr>

※ This guideline in English is provided for applicants' convenience. You should follow all criteria in the guideline in Korean

