

# 2021 Fall semester

## [ Admission Guidelines for GMBA ]

### 1. Application Procedure

Selection	Schedule	Notes
Application Period	May 10, 2021(Mon) 09:00 ~ June 4, 2021(Fri) 17:00	<a href="http://gsb.kmu.ac.kr">http://gsb.kmu.ac.kr</a>
Documents Submission	May 10, 2021(Mon) 09:00 ~ June 4, 2021(Fri) 17:00 (※ Closed for Holidays *Holidays:Weekend,Foundationday(May20))	<p>* Application forms are downladable from the GMBA website (<a href="http://gsb.kmu.ac.kr">http://gsb.kmu.ac.kr</a>)</p> <p>* Submission:</p> <p>① Send to: Room 105, Euiyang Hall, Graduste School of Business Administration team, Keimyung University, 1095 Dalgubeol-daero, Dalseo-Gu, Daegu 42601, Republic of Korea</p> <p>② Visit: Room 105, Euiyang Hall, Seongseo Campus, Keimyung University</p>
Interview day	June 10, 2021(Thu)	Video interview
Announce of Successful Candidates	Before June 18, 2021(Fri)	Individual Announcement
Registration Period	July	

### 3. Application fee ※Application fee and admission fee are not refunded to applicants.

Program	Major	Amount	Notes
Master's program	GMBA	KRW 60,000	

Account Number	910-00-34589-904	Name of Bank	Daegu Bank
Account Holder's Name	Keimyung University	Swift Code	DAEBKR 22
Address of Bank	118, 2-GA, Susung-Dong, Susung-Gu, Daegu, Republic of Korea		

## 4. Documents to Submit

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※The documents submitted by the applicant will not be returned regardless of whether they are accepted or not.

※All documents must be submitted in the original

- ① Application form
    - Designated form (GMBA website [www.gsb.kmu.ac.kr](http://www.gsb.kmu.ac.kr))
  - ② Statement of purpose
    - Designated form. At least 2 pages (GMBA website [www.gsb.kmu.ac.kr](http://www.gsb.kmu.ac.kr))
  - ③ Release of information form
    - Designated form (GMBA website [www.gsb.kmu.ac.kr](http://www.gsb.kmu.ac.kr))
  - ④ An original copy of undergraduate diploma (Or certificate of expectant graduation)
    - Degree from foreign countries other than Korea, China
      - \* Must be issued or translated in Korean or English and notarized from official institute
      - \* Must meet one of the 3 requirements below
        - a. Apostille: Apostille member countries (search: [www.hcch.net](http://www.hcch.net))
        - b. Notarized by Korean consulate(embassy) in your home country
        - c. Notarized by consulate(embassy) of your home country in Korea
    - Degree from China
      - \* Must submit certificate of both degree and graduation notarized from official institute
      - \* Must submit '中國高等教育學歷查詢報告' from <http://www.chsi.com.cn>
      - \* Must submit (學位)認證報告 from <http://www.chinadegrees.cn/>
    - If you submit a certificate of expected degree, you should submit final certificate of degree after you graduate
  - ⑤ An original copy of undergraduate transcript
    - Documents should be translated in Korean(or English) and notarized officially, if they are in other languages. Apostille or notarized by Korean or foreign consulate(embassy) are recommended
    - Transcripts must contain credits and obtained scores(marks) of each subject, must show C.G.P.A.(Cumulative Grade Point Average) or percentage of applicant's total grade from the whole program.
    - If it is difficult to submit transcripts with C.G.P.A. based on 100-point system or 4.0/4.3/4.5 scale, original transcripts with converted scores from WES(World Education Services, (<http://www.wes.org>) or Foreign Credits(<http://www.foreigncredits.com>) are accepted for C.G.P.A. calculation. Please submit these transcripts additionally with official transcripts issued by the university. The converted version of transcripts should be based on the course-by-course type
  - ⑥ Resume (Free form)
  - ⑦ Two photos (3.5cm x 4.5cm size)
  - ⑧ An original copy of score report of English proficiency test
    - IELTS 5.5, TOEFL ibt 80, New TEPS 326 or higher
    - Valid within 2 years after the test date.
- ※Students whose native language is English or 2)whose nationality uses English as a legal official language can apply without submitting language proficiency. But if second condition is met, you should submit proof of nationality, diploma and transcript of your undergraduate school.
- ⑩ Original Copy of Bank Statement(Minimum of USD18,000)

- ⑪ A Photocopy of Passport
- ⑫ A Photocopy of Alien Registration card(if applicable)
- ⑬ Documents that prove family relationship

## 5. Specific notice

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- ① Documents which are not in Korean or English must be translated into Korean(or English) and notarized.
- ② Documents must be presented in their original forms. If an applicants has to submit photocopied documents, applicant MUST have the photocopies notarized, apostilled, or receive consular confirmation and submit those certified documents
- ③ Documents you submit should have been issued within 1 year
- ④ Please check whether you will stay in dormitory or not. It may be difficult to apply for additional application for dormitory unless indicated on the application form. And also If you check that you will live in a dormitory and do not cancel until July 30, 2021, you may
- ⑤ Only for applicants residing outside of Korea may be interviewed via videophone. If you need it, you should check it and write your SKYPE ID in the application form.
- ⑥ Applicants cannot change application records after submission
- ⑦ In case the application records are not true or there are missing documents, the applicants must take responsibility and the admission/entrance will be cancelled.
- ⑩ All submitted documents will not be returned to applicants
- ⑪ You can pay your application fee in person or via wire transfer. For wire transfer, use an account under your name then e-mail the transfer receipt to naoo2727@kmu.ac.kr
  - \* Transfer fee excluded. Please consider the exchange rates and transfer fees. You may be asked to pay again for deficient fees.
- ⑫ Visa issuance belongs in the jurisdiction of Korean Embassy or Consulate General, thus an admission offer does not guarantee a visa issuance. If you don't enter within 15 days of the beginning of the semester cause of visa issuance etc, the admission will be canceled accordingly.
- ⑬ All international students who are in Korea should be registered obligatorily for National Health Insurance from March 1, 2021 based on the law of National Health Insurance of Korea

## 6. Admisson Advice

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- Address: Room #105, Euiyang Hall, Graduate School of Business, Keimyung University,  
1095 Dalgubeol-daero, Dalseo-gu, Daegu 42601, Republic of Korea
- Tel.: +82 53 580 6343, Fax: +82 53 715 2026
- Email: naoo2727@gw.kmu.ac.kr