
APPLICATION GUIDELINES for Busan University of Foreign Studies GRADUATE SCHOOL

Fall 2022



1. Departments of Graduate School

	Course of Study	Faculty	Department (Major)	
General Graduate School	Master's	Humanities	English Language and Literature Global Japanese Studies Chinese Language and China Studies Korean Studies Korean Language Education Multi-Cultural Education Global Area Studies Glocal Business Administration Korean Vietnamese Translation Studies	
			IT/Engineering	AI Convergence Smart Convergence Security
			Sports	Sports Fitness Convergence
	Doctorate	Humanities	English Language and Literature Global Japanese Studies Chinese Language and China Studies Korean Studies Korean Language Education Multi-Cultural Education Global Area Studies Glocal Business Administration Korean Translation Studies	
			IT/Engineering	AI Convergence Smart Convergence Security
			Sports	Sports Fitness Convergence
	Combined Master's and Ph.D.	Humanities	English Language and Literature Global Japanese Studies Chinese Language and China Studies Korean Studies Korean Language Education Multi-cultural Education Global Area Studies Glocal Business Administration	
			IT/Engineering	AI Convergence Smart Convergence Security
	Graduate School of Education	Master's	Humanities	Athletics Education Korean Education
	Graduate School of Translation	Master's	Humanities	Korean-Chinese

Graduate School of Industry and Management	Master's	Humanities	Tax Accounting Social Welfare and Counseling Detective Administration
		Natural Science	Integrative Medicine Natural Agricultural Forest Therapy Major
		Sports	Golf Studies

2. Admission Schedule for Fall 2022

Schedule	Date	Procedure and Location
Submission of Application Forms and Required Documents	16 th May.(Mon.)~27 th May.(Fri.)	To fill out the online application, visit our application portal at :https://my.buifs.ac.kr/Degree_Default.aspx Submit all required documents including the completed application to OIA (F201) by post or in person.
Briefing Session	11 th May.(Wed.) 17:00	Building F, Room 410
Oral Test and Interview	General/Education/Industry and Management Graduate School 8 th Jun.(Wed.)~10 th Jun.(Fri.)	Venue for Oral Test and Interview will be announced on Graduate School homepage. ※ Interview may be conducted online for the applicants who are residing abroad.
	Graduate School of Translation 9 th Jun.(Thu.) 10:00-12:00 Translation test / 13:30- Interview	
Result Announcement	16 th Jun.(Thu.) (To be confirmed)	The results will be announced on Graduate School homepage.
Registration	20 th Jun.(Mon.)~22 th Jun.(Wed.)	At designated banks

N.B. The schedule is subject to change due to the COVID-19 pandemic situations.

- Insufficient number of applicants to a particular department may result in the cessation of admission process.
- Disqualifications at the oral test and interview will result in failure to acceptance despite of the shortfall of applicants to a particular department.

3. Qualifications for application

A. Applicants must meet one of the two conditions below:

- Both applicants and his/her parents have foreign citizenship
- Applicants have completed his/her entire formal education outside of Korea from elementary to higher education(bachelor's degree)

B. Academic Requirements

Type of Degree	Eligible Applicants
Master's	<ul style="list-style-type: none"> • Domestic/Foreign 4-Year University graduates and prospective graduates. • Holders of other degrees, legally equivalent to the above mentioned.
Combined Master's and Ph.D	<ul style="list-style-type: none"> • Domestic/Foreign 4-Year University graduates and prospective graduates. • Holders of other degrees, legally equivalent to the above mentioned.
Doctorate	<ul style="list-style-type: none"> • Domestic/Foreign Master degree graduates, and prospective graduates. • Holders of other degrees, legally equivalent to the above mentioned.

C. Language Proficiency Requirements

		Requirement
①Test of Proficiency in Korean (TOPIK)	General Graduate School and Graduate School of Translation (Korean-Chinese)	TOPIK level 4 or higher ※ TOPIK level 5 or higher required for the applicants for the following majors; -Master's: Korean Language Education -Doctorate: Korean Language Education, Multi-cultural Education, Korean Studies
	Graduate School of Education, Graduate School of Industry and Management, Graduate School of Golf	TOPIK level 3 and higher ※ TOPIK level 4 or higher required for the applicants for Korean Language Education
	※ Applicants with no TOPIK levels may be accepted based on the interviewers' assessments on applicant's Korean language ability. (This is exclusive of the applicants for the school of translation.)	
②English language proficiency : Above TOEFL PBT 550, CBT 210, iBT 80, IELTS 5.5, TEPS 550		
③Native English speaker candidates are exempt from providing the English Language Proficiency certificates.		

4. Screening process

- Document evaluation, oral test and an interview

- Foreigners residing in Korea: document evaluation, onsite oral test and an interview on the major
- Foreigners residing overseas: document evaluation, online oral test and an interview on the major via ZOOM

N.B. Applicants for the Graduate School of Translation are supposed to take an additional translation (writing) test.

5. Required documents

- 1) Completed application form (Applicants fill out the form through BUFS admission portal homepage at https://my.bufs.ac.kr/Degree_Default.aspx)
- 2) A letter of personal statement and Study plan (see the attachment for the form)

- 3) Copy of passport
- 4) Copy of Alien Card (if applicable)
- 5) Valid certificate of Test of Proficiency in Korean (TOPIK) or English Language proficiency
- 6) Certificate proving the highest obtained level of education. (Candidates applying for the Ph. D program, are required to provide the certificates of both bachelor and masters degrees)
- 7) Academic transcripts (Candidates applying for the Ph. D program, are required to provide both their bachelor and masters degrees)
- 8) Bank account statement with more than an amount equivalent to 18,000 USD
- 9) Certificate of family registration or birth certificate
- 10) Copy of the candidate parent's passport (only if candidate's parent's nationality is not verifiable)
- 11) Consent form for release of academic transcript (Only for foreign Bachelor or Master)
- 12) Screening fee payment receipt

N.B. All documents have to be written either in Korean or English.

- Documents written in other languages than English or Korean should be submitted along with notarized copies translated into English or Korean.

- The documents must to be verified by the Notary Public, Apostille or The Consul.

6. Screening Fee :

Graduate school, Graduate School of Education, Graduate School of Industry and Management	50,000 won
Graduate School of Translation	70,000 won

A. Payment method : Please send us the deposit slip with the name of the candidate

B. Bank Name: Busan Bank

-Receiver's Name: Bank University of Foreign Studies Graduate School(부산외국어대학교)

-Bank Account No: 113-2012-0429-07

-Remittance period: 16st May.(Mon.)~27th May.(Fri.)

※ **Even if you apply from abroad, the screening fee must be paid before the deadline.**

SWIFTCODE	PUSBKR2P
BANK NAME	BUSAN BANK
BANK ADDRESS	65, Geumsam-ro 485beon-gil, Geumjeong-gu, Busan, Korea
ACCOUNT	113-2012-0429-07
ACCOUNT NAME	Busan University of Foreign Studies
ADDRESS	65, Geumsam-ro 485beon-gil, Geumjeong-gu, Busan, Korea

7. Important Reminders

- 1) Submitted documents will not be returned and screening fees are non-refundable.
- 2) Applicants are responsible to provide the correct and up to date contact information.
- 3) If any documents are found to be false, your admission to BUFS will be revoked at any time.
- 3) When strong disparities found at the interview between the applicant's academic ability and the standards set forth by BUFS, BUFS holds the right to reject the applicant's admission.
- 4) Accepted applicants are required to pay all of the necessary fees in due time.
- 5) Applicants are required to provide a proof of their language proficiency.
- 6) Accepted applicants with a TOPIK level 3 or 4 should obtain a TOPIK certificate at least one level higher before their graduation.
- 7) If you have any further questions, please contact Office of International Admissions at:
☎ +82 51-509-5329 ✉ 20226828@bufs.ac.kr

8. Websites

Graduate School	Address
General	http://gra.bufs.ac.kr/gra/
Education	http://edu.bufs.ac.kr/edu/
Industry and Management	http://gima.bufs.ac.kr/gima/
Translation	https://gsit.bufs.ac.kr/gsit/

9. Scholarships

Graduate School	Eligibility	Amount
General	Students who meet all four requirements as follows; 1. TOPIK level 6 2. Undergraduate GPA 4.0 or higher 3. GPS 4.16 or higher for the entire period of study at BUFS 4. Graduates from BUFS or BUFS partner universities, or Korean related majors	▶ 50 % admission fee & 100% tuition waiver for four semesters
	All enrolled students	▶ 1st semester: 50 % admission fee & 100% tuition waiver ▶ 2nd semester and on: 50% tuition waiver
Education/Translation	Graduates of BUFS	▶ 50 % admission fee & one third of tuition waiver
	Graduates from other universities	▶ One third of tuition waiver
Industry and Management	Graduates of BUFS	▶ 100 % admission fee & 50% tuition waiver
	Graduates from other universities	▶ 50 % admission fee & 50% tuition waiver

10. Tuition Fees

[As of 2022, Unit: KRW]

Graduate School	Admission Fee	Humanities	Natural Science	IT/ Engineering	Korean Education	Sports	Sports2
General (Master's)	600,000	4,181,000	4,873,000	5,426,000	-	4,873,000	-
General (Doctorate)		4,440,000	5,112,000	5,529,000	-	5,112,000	-
General (Master's and Ph.D Combined)		4,312,000	5,016,000	5,487,000	-	5,016,000	-
Education		3,220,000	3,349,000	3,349,000	4,025,000	3,349,000	-
Translation		4,085,000	-	-	-	-	-
Industry and		3,248,000	3,958,000	3,958,000	-	-	-

Management							
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※ The tuition fees are subject to change without prior notice.