

2025 2nd Quarter (Summer semester)
Korean Language School
for Applicants with Both Parents as Foreign Nationals

INTERNATIONAL **ADMISSIONS** GUIDELINES

NAMSEOUL UNIVERSITY



NAMSEOUL UNIVERSITY

TABLE OF CONTENTS

1	Admission Procedure	4
2	2025 Yearly Schedule of Korean Language School	5
3	Admission Schedule, Submission of Application Documents	6
4	Eligibility and Important Notices	7
5	Required Documents	8
6	Screening Process	9
7	Tuition Fee	9
8	Others	10



Major Changes for Spring 2025

01

NSU's admission pledge form is mandatory (Notarization by a law firm is required)

- Pledge of admission to the school's degree program after completing the Korean Language Program.
- A penalty of \$5,000 will be imposed if you enroll in a degree program at another university.
- Admission-related documents from NSU will not be provided if a student enrolls in another university.

02

Qualification - Grade (Same as last quarter)

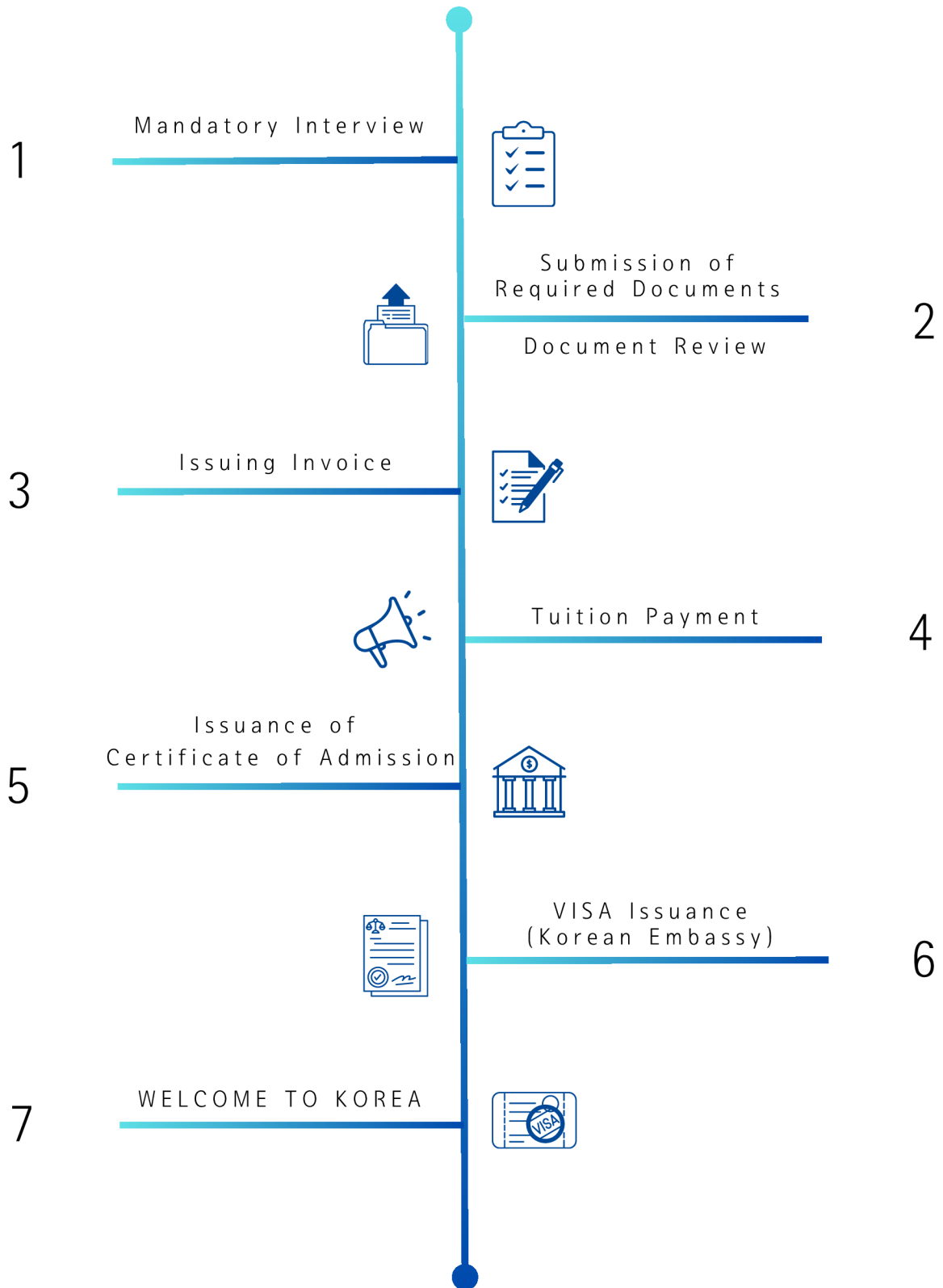
- It must be above 65%.

03

Vietnam - Only Regular High School

- Vietnam High School
 - > Vocational high school won't be accepted.
 - > Vocational high school: such as Education center
- Write down desired major when applying.

1. ADMISSION PROCEDURE



2.2025 YEARLY SCHEDULE OF KOREAN LANGUAGE SCHOOL

QUARTER	Starting Month	Start	END
1st Quarter (Spring Semester)	March	2025. 03. 10. (Mon)	2025. 05. 21. (Wed)
	Spring Break	2025. 05. 22. (Thu)	2025. 06. 01. (Sun)
2 Quarter (Summer Semester)	June	2025. 06. 02. (Mon)	2025. 08. 11. (Mon)
	Summer Break	2025. 08. 12. (Tue)	2025. 08. 31. (Sun)
3rd Quarter (Autumn Semester)	September	2025. 09. 01. (Mon)	2025. 11. 14. (Fri)
	Autumn Break	2025. 11. 15. (Sat)	2025. 11. 30. (Sun)
4th Quarter (Winter Semester)	December	2025. 12. 01. (Mon)	2026. 02. 10. (Tue)
	Winter Break	2024. 02. 11. (Wed)	2026. 03. 09. (Sun)

3. ADMISSION SCHEDULE, SUBMISSION OF APPLICATION DOCUMENTS AND INQUIRIES

A. Admission Schedule

Category	Schedule	Note
Mandatory Interview & Document Submission	2025. 03. 04. (Tue) ~ 2025. 03. 28. (Fri)	After the interview, Submitting original documents
Payment Deadline	2025. 04. 11. (Fri)	Deposit under applicant's name
Issuance of Certificate of Admission	2025. 03. 04. (Tue) ~ 2025. 04. 25. (Fri)	
Applying for Visa	2025. 03. 04. (Tue) ~ 2025. 04. 25. (Fri)	Korean Embassy or Consular
2025-2 Quarter (Summer Semester) Start	2025. 06. 02. (Mon)	
2025-2 Quarter (Summer Semester) End	2025. 08. 11. (Mon)	
Official Pick Up Date	It differs on the number of students	Date will be announced later

- The schedule may change depending on the situation, and any changes will be announced to institutions and professors.
- In the case of tuition fees and admission procedures, they may vary depending on the policies of the university.

B. Submission of Application Documents

Category	Address	Note
Domestic	31020 충남 천안시 서북구 성환읍 대학로 91 남서울대학교 본관 R-102 대외협력처	Submit by Mail or In Person
Overseas	Office of International Affairs, Main B/D R-102, Namseoul University, 91 Daehak-ro, Seonghwan-eup, Seobuk-gu, Cheonan-si, Chungchengnam-do, 31020, S. Korea	Submit Via International Mail or Agent

C. Admission Inquiries

Website	Email	Phone	Fax
https://global.nsu.ac.kr/	soheekellykim@nsu.ac.kr	+82-41-580-2779	+82-41-582-2290

4. ELIGIBILITY AND IMPORTANT NOTICES

A. Eligibility

Category	Requirements
Nationality	- An international student whose parents are both foreigners - Both parents and students acquire foreign nationality before the student begins the curriculum equivalent to the Korean high school curriculum. - Foreigners who neither they nor their parents possess Korean nationality (applies to applicants with Taiwanese nationality as well)
Education Background	- International students who graduate High school - Vietnam: Vocational High school won't be accepted.
Age	- Age limits differ depends on applicants' highest level of education - High school graduate: 23 - Community college graduate: 25 - Above bachelor graduate: 27
Individual Applicant	Individual applicants not recommended by the contracting institution or affiliated faculty of the university may undergo an additional review process.
School Grade	- Applicants with poor academic records and a perceived lack of motivation for learning Korean may be disqualified during document screening. - School grade has to be over 60%
Financial Ability	- Insufficient or inadequate financial proof from the financial sponsor may lead to rejection during document screening. - When bank account is under parents' name, financial documents under that name have to be submitted.
Tuition Payment	4 Quarters Full Payment (12 Months)
Area Limit	- Male students who are from 4 areas of the middle part of Vietnam are not accepted for application. - NGHE AN, HA TINH, QUANG BINH, THANH HOA
NSU Admission Pledge form	- Notarization by a law firm is required. - Pledge of admission to the school's degree program after completing the Korean Language Program. - A penalty of \$5,000 will be imposed if you enroll in a degree program at another university. - Admission-related documents from NSU will not be provided if a student enrolls in another university.

B. Important Notices

- In special cases, exceptions may apply to eligibility criteria.
- Tuition fees and admission procedures may vary according to the university's policies.
- Applicants for admission and support benefits at the NSU Institute for International Education must submit relevant supporting documents.
- Submitted documents and application fees are non-refundable.
- Withdrawal and Refund Applicants: Those who withdraw from admission or request a refund must submit the following documents and will be refunded according to the university's tuition refund regulations.
 - Refund Application Form (University's designated form) 1 copy
 - Power of Attorney (University's designated form) 1 copy: if necessary
 - Copy of the bank account for the refund 1 copy or detailed information for overseas remittance 1 copy, if applicable
- If unable to enter Korea within 2 weeks of the start of classes, visa cancellation is required.

5. REQUIRED DOCUMENTS

- All supporting documents must be submitted in their original form.

No.	Category	Required Documents	Note
1	Applications	University's designated Form	• Application Form (NSU Form 1) • Study Plan (NSU Form 2) • Self checklist for health (NSU Form 3) • Agreement of personal information (NSU Form 4) • NSU Admission pledge (NSU Form 5) - Notarization by a law firm required
2	Nationality	Identification (English-certified if non-English)	• Copy of Passport • Copy of Parents' Passports (if unavailable, an alternative document confirming nationality and identity will suffice) • Copy of Residence Card (for domestic residency applicants)
3		Family Relationship Certificate (English-certified if non-English)	• Family Relationship Certificate, Family Register, or Birth Certificate • China: Provide a copy of the Hu Kou Bu (户口簿 - household register) and a document verifying family relationships
4	Academic Documents (Within 6 months only)	Certificate of Completion (Apostille or Consular Authentication, English) (China: CHSI or Consular Authentication)	• High school graduation certificate or higher education diploma ◦ High school graduation certificate ◦ Undergraduate enrollment certificate X -> High school graduation certificate ◦ Admission test pass certificate (Myanmar) ◦ Expected graduation certificate (Only applicable for countries that issue delayed certificate) ※ Submit the expected graduation certificate: additional submission of the graduation certificate is required for visa extension.
5		Transcript	• Apostille or Consular Authentication • China: CHSI or Consular Authentication
6	Bank Statement	Original Bank Statement (Issued 30 days before applying for Visa Eligibility)	• Submit the original certificate of overseas bank balance in the name of the parent or the applicant, indicating a balance of at least 8 million Korean Won. • In the case of Vietnam, submit a deposit confirmation for language training expenses in Woori Bank under the student's name. • Applicants need to prepare bank statements for visa application too.
7	Financial Documents	Financial Proof Document of Financial Guarantor	• If the financial sponsor is employed at a company: Employment certificate, income verification certificate, etc. • If the financial sponsor is running a business: Business registration certificate, income verification certificate, tax assessment, etc. • If the financial sponsor owns assets: Asset statement, income verification certificate
9	Other (applicable to specified cases)	Parent's Divorce or Death Certificate (English-certified if non-English)	• If parents are divorced or deceased, submit the original government-issued document from the country of residence as proof, duly authenticated

6.ADMISSION SELECTION SCREENING

A.Mandatory Interview conducted by NSU Professors

If applicants are not able to pass the interview, they won't be accepted for further process.

B.Document Review

Applicants who cannot submit required documents within designated period, they won't be accepted for further process.

7. TUITION

A. TUITION

Unit: KRW (₩) per semester

Period	Tuition
2 Quarters (About 6 months)	2,500,000
4 Quarters (About 12 months)	5,000,000

- The above information is subject to change based on university policies.
- Full payment for the first year is mandatory upon initial application.

B.EXTRA FEES

Unit: KRW (₩) per semester

Period	Total	Details	Payment
2 Quarters (About 6 months)	308,000	Admission Fee (Non refundable)	100,000
		Educational Operating Costs (2 times)	150,000
		Insurance (1 Year)	58,000
4 Quarters (About 12 months)	458,000	Admission Fee (Non refundable)	100,000
		Educational Operating Costs (4 times)	300,000
		Insurance (1 Year)	58,000

- The above information is subject to change based on university policies.
- Full payment for the first year is mandatory upon initial application.

8. OTHER

A. Dormitory

Unit: KRW (₩) per semester

Dorm Type	Room Type	Price	Note
Elim Dormitory 1	A Room for Four Students	542,400	Deposit 20,000
	A Room for Two Students	915,300	
Elim Dormitory 2	A Room for Two Students	1,186,500	

- For the 2nd semester of the 2024 academic year, dormitory fees are subject to the university's policies.
- Dormitory placement may not be guaranteed depending on the final enrollment count of international students for that semester.
- For inquiries about dormitory arrangements for Korean language program applicants, please contact the Office of International Affairs at (+82-41-580-2779).

B. Guidelines for Visa Changes

Category	Contents
Document Submission Location	International Students Support Center, Room 309-1, 3rd Floor, 21st Century Building
Required Documents	1. Integrated Application Form (Immigration Office Format) 2. Passport and Alien Registration Card 3. One Passport-sized Photo (3cm×4cm) - Make sure to show forehead & ears with white background 4. Proof of Residence a. If Residing in University Dormitories: Proof of Dormitory Fee Payment b. If Residing Externally: Lease Agreement c. If the Leaseholder is Not the Applicant: Lease Agreement, Housing Confirmation, Copy of Landlord's ID 5. Certificate of Enrollment 6. Fee: 30,000 KRW