

Spring Semester, 2025-1

**Admission Guide for
International Students
(for Degree Programs)**

www.hywoman.ac.kr



Hanyang Women's University



Contents

I. Admission Guideline

1. Programs	1
2. Application Schedule	2
3. Requirement for Application	2
4. Admission Instructions	2
5. Application & Admission Procedure	3
6. Application Instructions	3
7. Required Documents	4
8. Important Notes for Document Submission	5
9. Application Fee	6
10. Admission Result Announcement and Registration	6
11. Scholarship	7
12. Important Notes for All Applicants	7

II. Other Information

1. Dormitory Accommodation	8
2. Support Programs for International Students	8
3. Campus Guide and Contact Information	9

I . Admission Guideline

1. Associate Degree Programs

Academic year	Division	Department/Major ↓ Click the name of the Dept. to inquire about the major & its curriculum
3 Year	Technology	Software Convergence
		Smart IT
		Big Data
		AI Convergence
	Natural Sciences	Food & Nutrition
		Dental Hygiene※
		Public Health Administration
		Food & Beverage Management
		Companion Animal Health
	Humanities & Social Sciences	Early Childhood Education※
		Social Welfare
		Child Educare
		Office Administration
		Global Service Management
		Tax & Accounting
	Arts & Sports	Ceramic Arts
		Knit Fashion Design
		Industrial Design
		Interior Design
		Moving Image Contents
		Applied Music
		Creative Writing
		Webtoon
		Fashion Industry
2 Year	Humanities & Social Sciences	Hotel & Tourism
		Airline Service
		English
		Japanese Interpretation and Translation
		Practical Chinese
	Arts & Sports	Sport Health Management
		Visual Media Design
		K-Beauty

※ You cannot apply to the departments of Dental hygiene and Early childhood education.

2. Application Schedule

Classification	Schedule	Remarks
Online/Offline Application	Mon. 10. 21, ~ Fri. 11. 29, 2024 (by 16:30)	Go to (https://www.studyinkorea.go.kr/ko/studymain.do)
Application	Mon. 10. 21, ~ Fri. 11. 29, 2024 (by 16:30)	- Admission Inquiries and Document Submission - International Cooperation Office, Hanyang Women's University, Faculty Center (Bldg.) Room #212, 200 Salgojgil, Seongdong-gu, Seoul, 04763, Korea
Interview	Tue. 12. 3, ~ Fri. 12. 6, 2024	- Results and Instructions will be notified individually via e-mail - Those applicants who do not take the interview screening will not be admitted.
Admission Result Announcement	Mon. 12. 9, 2024	
Tuition Payment	Mon. 12. 16, ~ Fri. 12. 20, 2024	
Course Opening	Tue. 3. 4, 2025	

※ Applicants of Chinese nationality staying in China will be qualified to apply for a visa after the announcement of admission results. Once visa issuance has been confirmed, applicants must pay the tuition fee.

※ Failure to take the interview will result in rejection.

※ Even if the applicant has been accepted, admission may be revoked if visa issuance is denied.

※ The above schedule is subject to change according to the academic calendar

3. Requirement for Application

- Applicants must fulfill both of the following requirements, 1) & 2)

1) Applicants must fulfill either of the following conditions.

(1) Applicants are (prospective/) high school graduates of foreign nationality with both parents of foreign nationality.

(2) Applicants have completed all the primary and secondary education abroad (elementary, middle and high schools) which is equivalent to that of Korean system.

2) **Language requirement: Applicants must have acquired a TOPIK certification (level 3 or higher) OR Completed a Sejong Institute Korean course (Intermediate 1 or higher).**

4. Admission Instructions

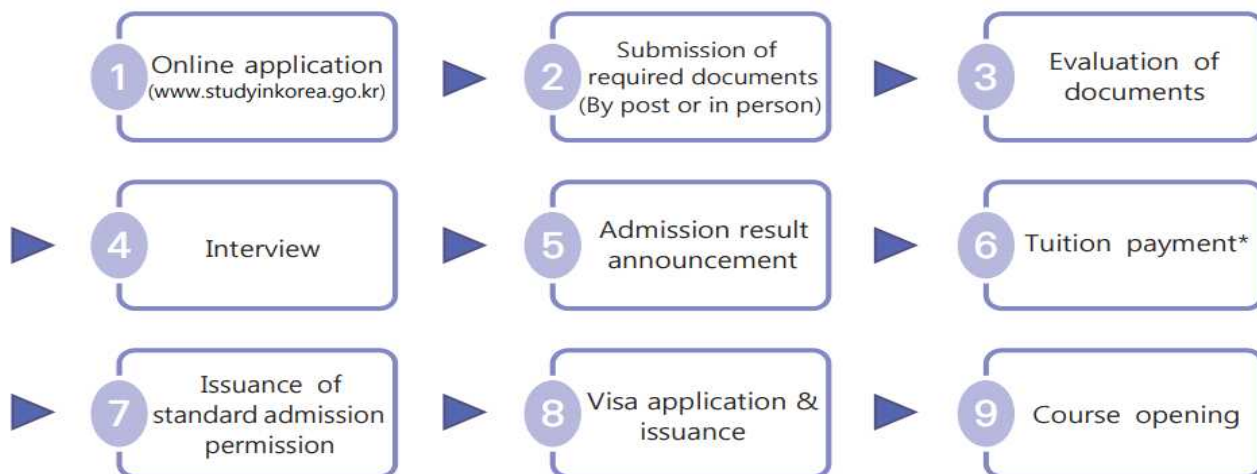
Evaluation Method	Evaluation Criteria	Remarks
Document Evaluation	- Academic ability & - Korean language proficiency - Financial capability examination	- High school graduate or equivalent level of high school education - Minimum proficiency of TOPIK Level 3 - Sejong Institute Korean course (Intermediate 1 or higher) - Documents proving financial ability
Interview	Personality, aptitude & Korean language proficiency	Interview will be held only for those who passed document evaluation.

1) Applicants staying abroad can be interviewed on-line (by Skype or Zoom. etc.)

2) Applicants staying in Korea are expected to visit the school for an interview.

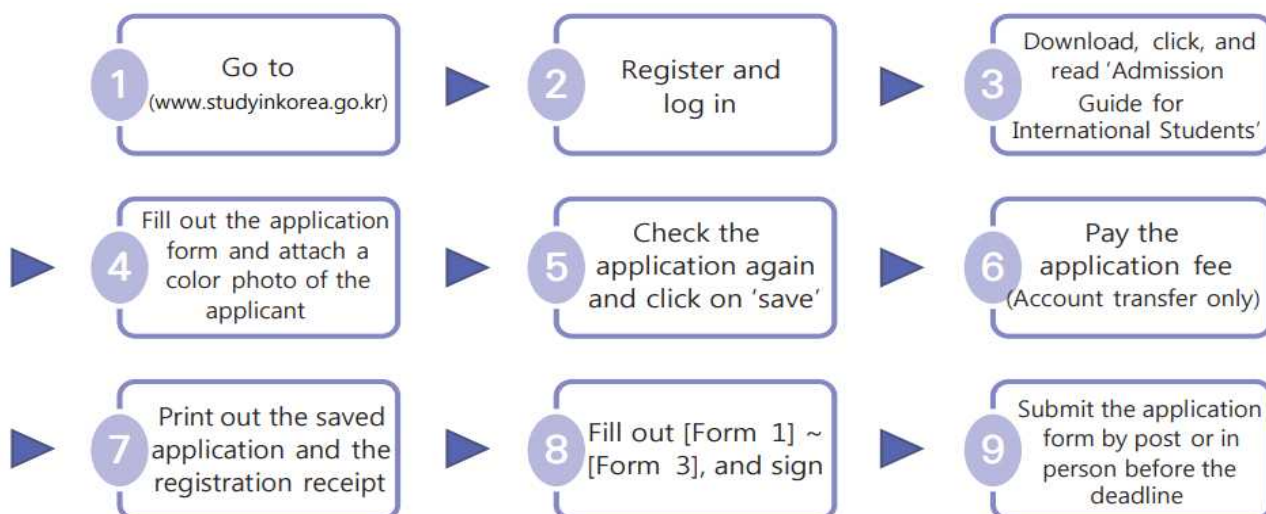
3) Applicants for Arts & Sports division could be tested with their practical skills during interview.

5. Application & Admission Procedure



* Applicants of Chinese nationality living in China: After the announcement of admission results, applicants will be eligible to apply for a visa. Once visa issuance has been confirmed, applicants must pay the tuition fee.

6. Application Instructions



1) Important notes for application

- (1) Application should be completed on the designated website.(www.studyinkorea.go.kr)
- (2) After applying on the website, please submit all the documents listed in '7. Required Documents.'
- (3) Please also ensure that you provide an accurate current contact phone number and e-mail address (local/abroad).
- (4) Once all the required documents are submitted; the application fee can be paid in Korean currency (KRW). The payer's name must be the same as the applicant's name.
- (5) Please check all the information provided on the application form, as changes cannot be made after the application fee has been paid.
- (6) The application form should be filled out clearly and correctly. Applicants who have provided incorrect information and/or incomplete or inappropriate documents or those who cannot be reached by any contact method will be disqualified from admission and can not raise any objections to possible disadvantages resulting from this.
- (7) If you have any problems with applying on the website, please contact NIIED (Tel.+82-2-3668-1490,1491).

7. Required Documents

1) List of required documents

- (1) Type1: Applicants are (prospective/) high school graduates of foreign nationality with both parents of foreign nationality.
- (2) Type2: Applicants have completed all the primary and secondary education abroad (elementary, middle and high schools) which is equivalent to that of Korean system.

Item	NO	Required documents	Details	Remarks
Application Form	1	A completed Application Form	♦ Go to www.studyinkorea.go.kr Please complete and print the form out	1. Print the form out after applying on-line 2. Submit the form [Compulsory]
	2	An Official Authorization for Inquiry into Enrollment and Academic Credit	♦ Please download application [form1], complete, and print it out	
	3	A Guarantee of Finance	♦ Please download application [form2], complete, and print it out	
	4	A Personal Statement and Study Plan	♦ Go to www.studyinkorea.go.kr Please complete and print the form out	
Education	5	An official high school transcripts & a Certificate of (prospective/) Graduation	♦ Choose one of the followings 1) Apostilled certificates issued by the government where the institute is located 2) Confirmation documents from the Korean consulate or the applicant's native consulate in Korea 3) An official Certificate of (prospective/) Graduation issued by Education and Degree Certification Center of Chinese Ministry of Education (For Chinese education and degree holder only)	[Compulsory]
	5.1	A copy of elementary school and middle school transcripts & certificates of prospective graduation	♦ Choose one of the followings 1) confirmation documents from the Korean consulate or the applicant's native consulate in Korea 2) Apostilled certificates issued by the government where the institute is located 3) Issued by the China Center for Scholastic Integrity (CHSI), operated by the Chinese Ministry of Education Degree certification reports	Type 2 only
Verification of Nationality	6	A photocopy of identification certificate and passport of the applicant	♦ A copy of the pages including personal information of the passport holder	[Compulsory]
	7	A photocopy of identification certificate and passports of the applicant's parents	♦ A copy of the pages including personal information of the passport holder	[Compulsory]
	8	A Family Relation Document and its notarized translation (Household Register for those of Chinese nationality)	♦ Must be notarized in Korean or in English ♦ Chinese nationality: An additional document verifying the applicant's family relationship with other family members should be submitted if any family member has a separate Family Registration Book	[Compulsory]
Financial Guarantee	9	The Applicant's certificate of Authentication of Bank Balance	♦ A Certificate of Authentication of domestic bank balance showing more than KRW 20,000,000 (The balance has to remain during the admission period) issued within the last 30 days from the Application Form submission date	[Compulsory]
	10	Financial Guarantee documents	♦ Employment Certificate or Business Registration ♦ Property Tax Certificate	[Compulsory]
Korean language	11	A TOPIK score report Sejong Institute Korean Course Certificate	♦ TOPIK certification of level 3 or higher ♦ Sejong Institute Korean Course Certificate (Intermediate 1 course or higher)	[Compulsory]
Others	12	Three copies of Color Photos (3.5x4.5cm)	♦ Taken within the last 3 months	[Compulsory]
	13	A photocopy of Alien Registration Card	♦ For applicants staying in Korea	For the appropriate applicants
	14	A copy of Certificate of Entry and Exit		

8. Important Notes for Document Submission

1) For all applicants

- (1) Documents which are not in Korean or English must be accompanied by notarized translations into Korean or English. (※ A Korean translation must include the applicant's name Romanized in the way it appears in her passport.)
- (2) Only original documents should be submitted unless notified otherwise. Should they be unavailable, copies must be authenticated by comparison with the originals at the institutions which issued the original documents or must be officially notarized.
- (3) All the documents must be issued within the last two months of the document submission deadline. However, the validity period of the Test of Proficiency in Korean (TOPIK) expires after the start date of the application date.
- (4) Submitted documents will not be returned, and the Office of Admissions may ask applicants to submit additional documents. If such additional documents requested for visa issuance by government offices are not submitted before the due date, the admission may be revoked.
- (5) We will inquire into successful candidates' previous school records after the announcement of admission results. If the inquiry is not answered within 6 months, we will ask the candidates to assist with the inquiry process. If the inquiry cannot be made, the admission may be revoked.
- (6) If the submitted documents are found to be forged or falsified before or after the course opening, the admission will be revoked.
- (7) An applicant who has submitted a certificate of prospective graduation, a certificate of prospective completion, and/or a proof of enrollment must submit an original copy of a Certificate of Graduation and a Certificate of Completion.
- (8) When application is completed, the applicant must submit the application form and all the required documents to the Office of International Cooperation of Hanyang Women's University before the deadline by post or in person
- (9) If parents are divorced or deceased, an applicant must submit a Certificate of Divorce or a Certificate of Death issued by the national government of the applicant.

2) Proof of your education (Please choose and submit one of the following 3)

- (1) Proof of enrollment, certificate of (prospective/) graduation, and transcripts issued in countries other than China must be apostilled by the government where the institute is located (Apostille).
- (2) Confirmation documents from the Korean consulate or the applicant's native consulate in Korea
- (3) For Chinese education and degree holder (Please choose and submit one of the following 3)
 - : In China - Education certification: China Credentials Verification www.chsi.com.cn
 - ◆ In case a certificate authenticating academic ability and degree cannot be submitted,
 - a. a certificate of (prospective/) graduation and transcripts of high school must be submitted after getting confirmation from both City Office of Education and the Korean consulate where the institute is located.
 - b. a certificate of (prospective/) graduation from City Office of Education must be submitted after obtaining confirmation from the Korean consulate where the institute is located.

3) Document submission

Address	Submission Period
Office of International Cooperation, Hanyang Women's University, Faculty Center (bldg.) Room #212 200 Salgoji-gill, Seongdong-gu, Seoul, Korea (04763)	Mon. 10. 21, ~ Fri. 11. 29, 2024 (by 16:30) by post or in person

9. Application Fee

Amount	Bank Account Information
KRW 30,000	- Bank : SHINHAN BANK (SHB) - Bank account : 140-013-378602 - Name of account holder : HANYANG WOMEN'S UNIVERSITY - Name of sender : Applicant's name - Swift Code : SHBKRRSE - Branch : Hanyang Women's University Office - Address : 22-2, Majo-ro, Seongdong-gu, Seoul, 04763, Korea

10. Admission Result Announcement and Registration

- 1) Announcement of admission results: Mon. 12. 9, 2024, Individual Notice via e-mail
- 2) Visa application :
Instructions for visa application will be sent via e-mail
- 3) Registration information :
 - (1) Registration period : Mon. 12. 16. ~ Fri. 12. 20, 2024
 - (2) Tuition payment : Instructions will be provided via e-mail
 - (3) Tuition Fee (same account as application fee deposit account):

Division	Tuition
Technology	KRW 3,512,000
Natural Sciences	KRW 3,512,000
※ Public Health Administration	KRW 3,329,000
Humanities & Social Sciences	KRW 2,916,000
Arts & Sports	KRW 3,512,000
※ Applied Music	KRW 3,779,000

- ❖ The above tuition and admission fee are the standard amount for 2024 semester and can change.
- ❖ The fees must be paid upon remittance. Tuition must be paid in Korean Won.
- ❖ When paying tuition, remittance must be made in the student's name (the English name on his or her passport).
- ❖ The payment shall be due until the deadline or the applicant's admission will be immediately cancelled.
- ❖ Chinese applicants staying in China may pay the tuition fee after confirming the visa has been issued, regardless of the registration period.(Individual Notice)

11. Scholarship

Scholarship types	Benefits	Eligibility
Newly admitted students	30% exemption of the tuition fee	• Students who obtained level 3 in TOPIK
	40%~60% exemption of the tuition	• Students who obtained level 4 in TOPIK (40%)
		• Students who obtained level 5 in TOPIK (50%)
		• Students who obtained level 6 in TOPIK (60%)
	Full exemption of the tuition for the first semester	Applicants should meet all the 4 requirements below. - Hanyang Women's University Korean Language Education Center (KLEC) Graduates (who have completed at least 4 quarters) - KLEC GPA within the top 10% - Over 90% of attendance each quarter at KLEC - Recommended by the Director of KLEC
Registered students	40%~60% exemption of the tuition	Full exemption of the tuition for one year
		Applicants should meet all the 3 requirements below. - highschool GPA within top 10% (transcript required) - Recommended by her highschool principal - with TOPIK level of 5 or higher
		• Students who obtained level 4 in TOPIK (40%)
		• Students who obtained level 5 in TOPIK (50%)
		• Students who obtained level 6 in TOPIK (60%)
		※ Only for the students who have obtained a minimum score of 80 in the immediately preceding semester

- ❖ Korean Language Talent Scholarship: 10% exemption of the regular tuition. for the graduates from the Korean Language Education Center(KLEC) of our university
※ Required to submit a certificate issued by KLEC
- ❖ The students who hold an invalid TOPIK score report are not eligible for a scholarship. Please confirm that the score report is valid before the submission
- ❖ These scholarship conditions are subject to change.

12. Important Notes for All Applicants

- 1) Prohibition of double registration: If the applicant is accepted by more than one university in Korea, she should register at only one university. If the student registers at two or more universities at the same time, the admission will be revoked.
- 2) Those with dual citizenship must give up Korean citizenship prior to registration.
- 3) Abandonment of admission and tuition refund:
 - ❖ If an applicant wants to cancel their registration because of personal reasons, the following documents are required.
 - (1) Registration waiving form (Refer to the guideline for admitted applicants)
 - (2) Receipt of the tuition
 - (3) A copy of applicant's bankbook
 - (4) A copy of identification card
 - ❖ Attention: Return fee will be applicable and the settlement will be paid after the return fee basis on Article 6 of the University Tuition Fee Regulation.
- 4) Medical Insurance for international students
 - ❖ It is obligatory for all the international students to get their own medical insurance.

II. Other Information

1. Dormitory Accommodation

- 1) Types: Room share (three persons in one room)
- 2) Location: On campus- 6th floor, Culture and Information Building
- 3) Facilities: shower room, toilet, laundry room, free WiFi access , global lounge
(for international students only)
- 4) Eligibility: Students with medical insurance
- 5) Room rates:
 - (1) Room with shower and toilet: KRW 250,000 per month
Room without shower and toilet: KRW 160,000 per month
 - (2) 3 months' rental fee must be paid in advance.
- 6) The dormitory operates a total of 10 rooms. In case of excessive application, the rooms will be assigned after the application documents review.

2. Support Programs for International Students

- 1) Tutoring Program: One-on-one tutoring program provides international students with substantial assistance for their academic achievement, smooth life in Korea as well as opportunities for cultural exchanges and interaction between the mentor and the student.
- 2) Korean Culture Experience Programs: Various programs are organized for international students (on/off campus)
- 3) Courses on Korean culture and language are offered every semester.
- 4) Administration Assistance Scholarship
- 5) Career Development Program: An extra-curricular 3-day off-campus program is managed for the international student's rapid adjustment to Korea culture and daily lives including legal affairs, their further studies and employment seeking in Korea.

3. Campus Guide and Contact Information



❖ From Gimpo Airport

When using the subway

Line 5 Gimpo Airport Station

- Hongik University Station → Get off at Hanyang Station → Seoul Station → Shinseokdong Station → get off at Yong-am Station → Seoul Station → Sinseol-dong Station → 4211 (Sagyeon-dong Byeoksan Apartment) → Get off at Hanyang University Dongmun Station stop
- 3 (Gimpo Airport International): Gimpo Airport Station → Seoul Station → Shinseokdong Station → get off at Yongbu Station

❖ From Incheon Airport

When using the bus

- 6006 (Incheon International Airport 4A, 5B, 6A, 6B) → 4211 (Exit 3 of Apgujeong Station) → Get off at Hanyang Women's University Bus Stop
- 6002 (Incheon International Airport 4A, 5B, 6A, 6B) → Shinseokdong Station → Get off at Yongdam Station → 4211 (Wangsimni Square, Wangsimni Station Exit7) → Get off at Hanyang University

When using the subway

Airport

Incheon International Airport Station

- Incheon International Airport Station → Seoul Station → Dongdaemun History and Culture Park Station → Get off at Hanyang Station
- Incheon International Airport Station → Hongdae Station → Get off at Hanyang Station

❖ Contact Information

- Address: Office of International Cooperation, Hanyang Women's University, Faculty Center (bldg.) Room #212 200 Salgoji-gill, Seongdong-gu, Seoul, Korea (04763)
- Office Hours: 8:30 am ~ 12 pm, 1 pm ~ 5:30 pm on weekdays
- Telephone: +82-2-2290-2232, 2233
- Fax: +82-2-2290-2239
- E-mail: studyinhyw@hywoman.ac.kr
- Homepage: <https://www.hywoman.ac.kr/studyinhyw/index.do>