IMPORTANT THINGS TO CONSIDER WHEN APPLYING FOR SIU

※ All applicants must have the correct original documents when applying and must submit the original applicant documents by mail or by visiting the university office during the application period.

※ Emailed, scanned and photocopied application forms and related documents will not be accepted. (Transcript of Records (TOR) and Graduation certificate can be photocopied or scanned and printed, but the authentication or stamp should be original.)

※ Be careful not to make any mistakes when writing your name, DOB, passport number, contact number, address, and email address. Your name in English, DOB should be identical with your passport.

※ Applications and interviews will only take place after proper documents has been received before the application deadline.

※ Application fee should be paid upon submission of application forms. The application fee is non-refundable**. **(Master's degree_₩50,000 | Doctor's degree_₩100,000)**

※ Tuition fees may or may not vary each semester. To get the exact tuition fee rate, inquire directly to the Admissions office either by phone or personal visit.

※ 'Certificate of Admission' will only be delivered for visa issuance after passing the interview, confirming the original documents and confirming the full payment of tuition fees.

※ All the documents submitted are non-returnable and must re-submit again in case for re-application if visa was being denied.

※ Applicants must once again thoroughly check the Application "CHECK LIST" before sending the application to the university.

●APPLICATION CHECK LIST /2023/

Please check the following list for a complete application and indicate the status of each part (mark'∨').

1. ☐ Application (using the official form, 2 photo {3*4 ㎝} attached)
2. ☐ Personal Statement (using the official form)
3. ☐ Reference (using the official form)
4. ☐ Affidavit of Financial Support (using the official form)

**Required documents:* Certificate of Employment or Certificate of Business Registration of the financial sponsor, bank statement/certificate and a copy of the sponsor's valid ID or Passport

5. ☐ Pledge (using the official form)
6. ☐ Recommendations (using the official form)
7. ☐ Certificate of Graduation (**either in English or Korean**)

*Must obtain apostille stamps or consular authentication

8. ☐ Official Transcripts (**either in English or Korean**)

*Must obtain apostille stamps or consular authentication

9. English Test Results should be submitted upon application

   ☐ **TOEFL 530 (☐ CBT 197, ☐ IBT 71), ☐ IELTS 5.5, ☐ New TEPS 326**

**Persons from countries where English is the official language are exempt from these language proficiencies.*

**But you will be eligible to get scholarship if you meet at least one of the above language proficiencies.*

10. Tuberculosis Test Result from accredited hospital or medical centers.

**Required for citizens of Cambodia, Myanmar, Philippines, Pakistan, Bangladesh, Mongol, India, Indonesia, Nepal, Vietnam, Thailand, Russia, Malaysia, Uzbekistan, China, Sri Lanka, East Timor, Kyrgyzstan, Laos*

● For Internationals:
   - ☐ Alien Registration Card
   - ☐ A copy of the Passport
   - ☐ Financial Statement (Min. of US17, 000 for Masters Applicant and US 18,000 for PhD applicant)

● For Ph. D. Applicants:
   - ☐ A copy of Thesis Abstract from your Master studies
   - ☐ Research proposal

Date:

Name (Signature) _____

Sudo International University
Application for Admission

I. APPLYING PROGRAM INFORMATION (*mark 'V.'*)

SEMESTER	☐ Spring ☐ Fall	**YEAR**	
PROGRAMS	☐ Master of Divinity (MDiv)	☐ Doctor of Ministry (DMin)	
	☐ Master of Theology (ThM)	☐ Ph.D. in Theology (PhDTh)	
	☐ M.A. in Leadership&Coaching	☐ Ph.D. in Leadership&Coaching	
	☐ M.A. in Counseling(MAC)	☐ Ph.D. in Counseling (PhDC)	
	☐ M.A. in Global Leadership	☐ Ph.D. in Global Leadership (PhDGL)	
	☐ M.A. in Intercultural Relations	☐ Ph.D.in Intercultural Relations (PhDIR)	
	☐ Global MBA	☐ Global DBA	

II. APPLICANTS PERSONAL INFORMATION

Name (in English): *According to the name in your Passport*

Date of Birth: *Yyyy-mm-dd* Gender:

Nationality:

Alien Registration number:

Passport number: Visa type:

Home Address:

Recent 3*4cm or Passport size Photograph

Phone: Cell Phone:

E-mail:

Address in Korea:

Phone (Home):

Marital status (*mark 'V.'*)

SINGLE ☐ Never Married ☐ Divorced / year: ____ ☐ Widowed / year: ____

MARRIED ☐ First marriage / year: ____ ☐ Remarried / year: ____

III. ACADEMIC BACKGROUND

HighSchool Name of School _____ Period. M/D/Yr. ~ M/D/Yr.:

Major _____ Location _____

Status _____ Degree conferred date _____ GPA _____

Bachelor Name of School _____ Period. M/D/Yr. ~ M/D/Yr.:

Major _____ Location _____

Status _____ Degree conferred date _____ GPA _____

Master Name of School _____ Period. M/D/Yr. ~ M/D/Yr.:

Major _____ Location _____

Status _____ Degree conferred date _____ GPA _____

Doctoral Name of School _____ Period. M/D/Yr. ~ M/D/Yr.:

Major _____ Location _____

Status _____ Degree conferred date _____ GPA _____

IV. LANGUAGE & EDUCATION

1. English Test
   Name of English Test _____ Score _____ Date *yymmdd*
2. Native language(s) _____
3. Acquired language(s) * *Please circle your level*- A: Excellent, B: Average, C: Fair

Acquired language(s)	*Listening*	*Speaking*	*Reading*	*Writing*
	A B C	A B C	A B C	A B C
	A B C	A B C	A B C	A B C
	A B C	A B C	A B C	A B C

4. Were you educated in English? (*mark 'V.'*) ☐ Yes ☐ No
   If 'yes', please mark it. *(multiple choice, mark 'V.')*
   ☐ Primary school ☐ Middle School ☐ High School ☐ Undergraduate ☐ Graduate
5. List all post-high institutions where at least three courses were taken for credit.
   (Except degree program(s) above listed, please attach official transcript if available.)

School (or Institution)	*Location*	*Period*	*Degree*

6. Do your transcripts of records accurately reflect your academic abilities? ☐ Yes ☐ No

If no, please explain (Use a separate sheet if necessary): _____

_____

7. Have you been dismissed or denied admission by any other seminary/school? ☐ Yes ☐ No

If yes, please explain (Use a separate sheet if necessary): _____

_____

V. EXPERIENCE

List all significant employment and/or ministry experiences you have had. (* *Please attach a resume if available.*)

Title/nature of work	*Employer/Church/organization*	*Period*

VI. MISCELLANEOUS INFORMATION

1. What most influenced your decision to apply at Sudo International University

☐ Evangelical reputation or theological stance of the seminary
☐ Mission emphasis in the curriculum and international atmosphere
☐ Academic reputation or the academic credentials of faculty members
☐ Spiritual reputation and emphasis on spiritual formation and life
☐ English-only instruction and reputation for English education
☐ **Other**: _____

2. Are you applying to other seminaries or graduate schools? ☐ Yes ☐ No

If yes, which ones (optional): _____

3. Have you ever been charged or convicted of a serious crime? ☐ Yes ☐ No

If yes, please explain: _____

4. Are you planning to apply for financial aid scholarships? ☐ Yes ☐ No

VII. LETTERS OF RECOMMENDATION

List the names and addresses of two (Masters) or three (PhD) recommendations. Please provide your recommender with forms and an addressed/stamped envelope either sent directly to Sudo International University or relayed by you. All envelopes must be sealed and signed across the seal.

	Name	*Organization & Title*	*Phone or e-mail*
Pastor (Current Church)			
Professor			
Friends or Associate			

Note: Only one friend recommendation will be allowed for both Master and Ph.D.
-Master applicants must submit two recommendation (it should be a friend/associate and a Pastor/Professor OR recommendation from 2 Pastors/Professors)
-Ph.D. applicants must submit three recommendation (One for each category OR Recommendation from 3 Pastors/Professors OR 2 Professors/Pastors and one Friend).
.

VIII. MAILING AGREEMENT: (√ check please)

☐ I or my representative will get the document package.

☐ I would like the University to send the admission package (Admission certificate, official receipt and University Registration) directly to me. I agree to add ~$110.00 to the fees for posting. *(Mail fees is subject to change depending on your respective region).* Excess fund will be returned after approval of visa. Please use the address and contact number written on the application or use the information written below:

IX. SIGNATURE

I_____*(name of applicant)* affirm that my statements in this application and in the attached pages are correct to the best of my knowledge. By signing below, I agree to the procedure of application and the process of admission, as conducted by Sudo International University and prescribed by the Korean Ministry of Education.

SIGNATURE _____ DATE _____
(Applicant)

If you have any questions concerning this application, please contact the Admissions Office.

Sudo International University
1548, Nambusunhwan-ro,Kwanak-gu, Seoul Korea 08773
Phone: 82-2-839-0388 loc.9 for *English* Fax:82-2-839-0385 Homepage: www.siu.ac.kr

Recommendation

INSTRUCTIONS TO THE APPLICANT:

Please complete the top portion of this form before giving it to your recommender. Print neatly please.

Name (Last, First, Middle) _____

Degree Program / Major _____

Address _____

Cell Phone/ e-mail _____ @ _____

This recommendation is from a *(mark 'V'.)* ☐ Pastor ☐ Former Professor ☐ Other

. _____

TO BE COMPLETED BY THE RECOMMENDER

Relationship to the Applicant *(mark 'V'.)*:

1. How long have you known the applicant? _____

2. How well do you know the applicant? ☐ Very well ☐ Rather well ☐ Casually ☐ Not well

3. Check the context(s) in which you know the applicant

☐ As a member/attender of my church where I am ☐ the senior pastor ☐ associate pastor ☐ church leader

☐ As a student in my class / How many classes? Undergraduate: _____ Graduate: _____

☐ As a student engaged in research or independent study under my direction

☐ As an employee ☐ under my supervision ☐ within the same organization

☐ Other (please specify): _____

Assessment of Applicant's Abilities

1. How do you assess the applicant in the following categories as compared to his or her peers? *(mark 'V')*

	Unknown	Weak	Fair	Average	Good	Outstanding
Emotional Stability	☐	☐	☐	☐	☐	☐
Leadership Qualities	☐	☐	☐	☐	☐	☐
Self-discipline	☐	☐	☐	☐	☐	☐
Intellectual Ability	☐	☐	☐	☐	☐	☐
Responsibility	☐	☐	☐	☐	☐	☐
Creativity	☐	☐	☐	☐	☐	☐

Servant Attitude	☐	☐	☐	☐	☐	☐
Cooperation & Teamwork	☐	☐	☐	☐	☐	☐
Potential	☐	☐	☐	☐	☐	☐

2. How would you rank overall this individual compared to others at the same education level or peer group? *(mark 'V')*

☐ Below 50% ☐ Top 50% ☐ Top 40% ☐ Top 30% ☐ Top 20% ☐ Top 10% ☐ Can't assess

3. Is the applicant's academic record, as you know it, an accurate reflection of the applicant's abilities?

☐ Yes ☐ No (if no, please explain): _____

Personal Comments on the Applicant (use separate paper if necessary)

4. How do you assess the applicant's aptitude for the proposed degree program?

5. Does the applicant have an adequate ability to communicate in English verbally and in writing?

6. How do you assess the applicant's ability to relate to others and how do others regard the applicant?

7. Comment on the applicant's character private and public life.

8. Ph.D. applicants only: Do you believe the applicant has the dedication, perseverance, intellectual capacity, and energy to complete a Ph.D. degree?

Summary and Signature

Recommendation for admission to Sudo International University *(mark 'V')*:

☐ Highly recommend ☐ Recommend ☐ Recommend with reservations ☐ Do not recommend

I certify that the information given in this recommendation is accurate to the best of my knowledge.

Recommender's Name _____

Signature _____ Date _____

Position _____ Organization/Church _____ Years/ There _____

Address _____

Home Phone _____ Work Phone _____ Fax _____

Cell Phone _____ E-mail _____

Recommendation

INSTRUCTIONS TO THE APPLICANT:

Please complete the top portion of this form before giving it to your recommender. Print neatly please.

Name (Last, First, Middle) _____

Degree Program / Major _____

Address _____

Cell Phone/ e-mail _____ @ _____

This recommendation is from a *(mark 'V'.)* ☐ Pastor ☐ Former Professor ☐ Other

.

TO BE COMPLETED BY THE RECOMMENDER

Relationship to the Applicant *(mark 'V'.)*:

1. How long have you known the applicant? _____

2. How well do you know the applicant? ☐ Very well ☐ Rather well ☐ Casually ☐ Not well

3. Check the context(s) in which you know the applicant

☐ As a member/attender of my church where I am ☐ the senior pastor ☐ associate pastor ☐ church leader

☐ As a student in my class / How many classes? Undergraduate: _____ Graduate: _____

☐ As a student engaged in research or independent study under my direction

☐ As an employee ☐ under my supervision ☐ within the same organization

☐ Other (please specify): _____

Assessment of Applicant's Abilities

9. How do you assess the applicant in the following categories as compared to his or her peers? *(mark 'V')*

	Unknown	Weak	Fair	Average	Good	Outstanding
Emotional Stability	☐	☐	☐	☐	☐	☐
Leadership Qualities	☐	☐	☐	☐	☐	☐
Self-discipline	☐	☐	☐	☐	☐	☐
Intellectual Ability	☐	☐	☐	☐	☐	☐
Responsibility	☐	☐	☐	☐	☐	☐
Creativity	☐	☐	☐	☐	☐	☐

Servant Attitude	☐	☐	☐	☐	☐	☐
Cooperation & Teamwork	☐	☐	☐	☐	☐	☐
Potential	☐	☐	☐	☐	☐	☐

10. How would you rank overall this individual compared to others at the same education level or peer group? *(mark 'V')*

☐ Below 50% ☐ Top 50% ☐ Top 40% ☐ Top 30% ☐ Top 20% ☐ Top 10% ☐ Can't assess

11. Is the applicant's academic record, as you know it, an accurate reflection of the applicant's abilities?

☐ Yes ☐ No (if no, please explain): _____

Personal Comments on the Applicant (use separate paper if necessary)

12. How do you assess the applicant's aptitude for the proposed degree program?

13. Does the applicant have an adequate ability to communicate in English verbally and in writing?

14. How do you assess the applicant's ability to relate to others and how do others regard the applicant?

15. Comment on the applicant's character private and public life.

16. Ph.D. applicants only: Do you believe the applicant has the dedication, perseverance, intellectual capacity, and energy to complete a Ph.D. degree?

Summary and Signature

Recommendation for admission to Sudo International University *(mark 'V')*:

☐ Highly recommend ☐ Recommend ☐ Recommend with reservations ☐ Do not recommend

I certify that the information given in this recommendation is accurate to the best of my knowledge.

Recommender's Name _____

Signature _____ Date _____

Position _____ Organization/Church _____ Years/ There _____

Address _____

Home Phone _____ Work Phone _____ Fax _____

Cell Phone _____ E-mail _____

Recommendation

INSTRUCTIONS TO THE APPLICANT:

Please complete the top portion of this form before giving it to your recommender. Print neatly please.

Name (Last, First, Middle) _____

Degree Program / Major _____

Address _____

Cell Phone/ e-mail _____ @ _____

This recommendation is from a *(mark 'V'.)* ☐ Pastor ☐ Former Professor ☐ Other

.

TO BE COMPLETED BY THE RECOMMENDER

Relationship to the Applicant *(mark 'V'.)*:

1. How long have you known the applicant? _____

2. How well do you know the applicant? ☐ Very well ☐ Rather well ☐ Casually ☐ Not well

3. Check the context(s) in which you know the applicant

☐ As a member/attender of my church where I am ☐ the senior pastor ☐ associate pastor ☐ church leader

☐ As a student in my class / How many classes? Undergraduate: _____ Graduate: _____

☐ As a student engaged in research or independent study under my direction

☐ As an employee ☐ under my supervision ☐ within the same organization

☐ Other (please specify): _____

Assessment of Applicant's Abilities

17. How do you assess the applicant in the following categories as compared to his or her peers? *(mark 'V')*

	Unknown	Weak	Fair	Average	Good	Outstanding
Emotional Stability	☐	☐	☐	☐	☐	☐
Leadership Qualities	☐	☐	☐	☐	☐	☐
Self-discipline	☐	☐	☐	☐	☐	☐
Intellectual Ability	☐	☐	☐	☐	☐	☐
Responsibility	☐	☐	☐	☐	☐	☐
Creativity	☐	☐	☐	☐	☐	☐

Servant Attitude	☐	☐	☐	☐	☐	☐
Cooperation & Teamwork	☐	☐	☐	☐	☐	☐
Potential	☐	☐	☐	☐	☐	☐

18. How would you rank overall this individual compared to others at the same education level or peer group? *(mark 'V')*

☐ Below 50% ☐ Top 50% ☐ Top 40% ☐ Top 30% ☐ Top 20% ☐ Top 10% ☐ Can't assess

19. Is the applicant's academic record, as you know it, an accurate reflection of the applicant's abilities?

☐ Yes ☐ No (if no, please explain): _____

Personal Comments on the Applicant (use separate paper if necessary)

20. How do you assess the applicant's aptitude for the proposed degree program?

21. Does the applicant have an adequate ability to communicate in English verbally and in writing?

22. How do you assess the applicant's ability to relate to others and how do others regard the applicant?

23. Comment on the applicant's character private and public life.

24. Ph.D. applicants only: Do you believe the applicant has the dedication, perseverance, intellectual capacity, and energy to complete a Ph.D. degree?

Summary and Signature

Recommendation for admission to Sudo International University *(mark 'V')*:

☐ Highly recommend ☐ Recommend ☐ Recommend with reservations ☐ Do not recommend

I certify that the information given in this recommendation is accurate to the best of my knowledge.

Recommender's Name _____

Signature _____ Date _____

Position _____ Organization/Church _____ Years/ There _____

Address _____

Home Phone _____ Work Phone _____ Fax _____

Cell Phone _____ E-mail _____

Personal Statement

INSTRUCTIONS TO THE APPLICANT:

Name (First name) _____ (Last/Family name) _____

Degree Program / Major Applying for: _____

Pledge

1. I will do my best as a _____ program student of Sudo International University in Korea for pursuing my study and follow the University rules and guidance.

2. I will inform the officer at the University in advance if any long-term absence from the classes may be expected. I fully understand that I will be reported to the immigration office and I will be expelled from the University if there is no contact after more than two weeks absence from the classes without any prior notice.

3. I, my family and guarantor will take the responsibility of any subsequent problem in case of no prior report of absence from the classes will happen more than two weeks and there will be no contact with the student.

4. I am fully aware that I may take part time job (as activity besides my qualification of stay) after the permission of the immigration office and I will take any regal responsibility in case of exposure to the judicial authorities by doing any activity besides my qualification of stay without prior report.

5. I will faithfully follow the laws and order while staying in Korea. I, my family or guarantor will take any responsibility of financial expense of living and studying in Korea and even returning to my country.

6. I, my family or guarantor will take any financial responsibility of paying the penalty, the charge and the compensation caused by breaking the law or illegal activity by myself.

As of today, I am admitted to Korea and enter the Sudo International University. I hereby agree to adhere to the agreement mentioned above.

Date (*yyyy/mm/dd*) _____

학생(Name) _____*서명(Signature)*

신원보증인(Guarantor) _____*서명(Signature)*

신원보증서 Reference

1. **외국인 지원자** Foreign Applicant

성명 Name in Full: _____ 성별 Gender: □남 Male □여 Female

생년월일 Date of Birth _____국적 Nationality: _____ 여권번호 Passport No.: _____

대한민국 내 주소 Address in Korea: _____

전화 Phone: _____ 휴대폰 Cell Phone: _____ 이메일 E-mail: _____

체류목적 Purpose of Stay: _____

2. 신원보증인 Guarantor

가. 인적사항 Personal Information

성명 Name in Full: _____ 성별 Gender: □남 Male □여 Female

주민등록번호 National Registration No.: _____

국적 Nationality: _____ 전화 Phone: _____ 이메일 E-mail: _____

대한민국 내 주소 Address in Korea: _____

근무처 Office Address: _____

직위 Position: _____ 피보증외국인과의 관계 Relationship: _____

비고 etc.: _____

나. 보증기간 Term of Guarantee . . 부터 from . . 까지 till

다. 보증내용 Details

(1) 체류 중 제반법규를 준수하도록 한다. To keep every regulations while staying in Korea.

(2) 필요한 경우 신청자와 연락하는 것을 도울 것입니다. I will help contact the applicant when needed.

위 신원보증인은 피보증외국인이 대한민국에 체류함에 있어서 그 신원에 이상이 없음을 확인하고 위 사항을 보증합니다. The reference above hereby confirms that the person above has no disqualification to stay in Korea. Therefore, I guarantee that the details above are true and correct.

날짜 Date _____

신원보증인 서명 Reference (Signature or seal) _____

유학경비 부담 서약서 Affidavit Of Financial Support

1. 지원자 Applicant's

이름 Name _____

여권번호 Passport No. _____ 국적 Nationality _____

외국인등록번호 Alien Registration No. _____

전화번호 Phone No. _____ 이메일 E-mail _____

2. 재정보증인 또는 기관 Financial Sponsor or Organization

Indicate the person (Including yourself) or organization that will be responsible for your tuition fees and living expenses.

개인 또는 기관명 Name _____

관계 Relationship _____ 직업 Occupation _____

주소 Address _____

전화번호 Phone No. _____ 이메일 E-mail _____

3. 재정보증인의 서약 Affidavit of Financial Sponsor

본인은 상기 지원자의 유학기간 중 일체의 경비부담을 보증합니다.

I Certify that I will be responsible for the above-named applicant's tuition fees and living expenses for the duration of the whole program.

재정보증인의 이름 Name of Financial Sponsor _____

서명 Signature: _____ 날짜 Date (YY/MM/DD) _____

이 지원서에 기재된 내용이 모두 사실임을 확인합니다.

I Certify that all information provided on this form is true and correct to the best of my knowledge.

_____	_____	_____
학생성명 Name of Student	서명 Signature of Student	날짜 Date

※ 제출서류 Required documents of the financial sponsor/organization.

- **재정보증인의 재직증명서 또는 사업자등록증** (재정보증인은 지원자와 동일국적을 소유한 자 또는 한국인에 한함)
  Certificate of Employment or Certificate of Business Registration of the financial sponsor (Financial sponsor must be either the one who has same nationality with the applicant or a Korean.)
- **재정보증인의 미화 $17,000(석사)/$18,000 (박사) 이상 3 개월 이상 계속 예치된 예금잔액증명서**
  Bank Certificate showing that the sponsor has had more than US17, 000 (for Masters Applicant) and US 18,000 (for PhD applicant) in his/her account for more than three months, counting backward from the date of application.
- **재정보증인의 신분증 또는 여권** A copy of the sponsor's valid ID or Passport.