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부산외국어대학교 국제교류처



Spring 2025

# Undergraduate Admission Guidelines for Foreign Students

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**I Admission Unit**

▣ Admission unit : 100% free major system through integrated recruitment  
 (100% guarantee of major selection on the second year)

**1 Freshmen Admission (Spring semester of 2025)**

College	Major	
College of European & American Studies	Division of English	English Language English Interpretation & Translation
		French Language
		German Language
		Spanish Language
		Portuguese Language
		Italian Language
		Russian Language
		European Culture and Business
College of Asian Studies	Division of Japanese	Korea-Japan Cultural Content Business Japanese Japanese & IT
	Division of China	Chinese Communication Chinese Commerce and Area Studies
		Thai Language
		Malay-Indonesian Studies
		Vietnamese Language
		Myanmar Language
		Indian Language
		Arab Studies
		Turkish Language
	College of Humanities & Social Sciences	
		Counseling Psychology
		Korean Language Education
		International Relations
		International Development Cooperation
		Global Cultural Business
		Police Administration
		Cyber Security & Police
College of Commerce & Business		Management
		Accounting
		International Marketing
		International Trade
		Economics & Finance
		International Secretarian Studies
		International Cultural & Tourism Studies
		Hotel Convention
College of Digital Media & Information Technology		Visual Media Contents Convergence
		Global Webtoon Contents
		Computer Science & Engineering
		Software
		Big Data
		Smart Convergence in Information Security
		Electronic & Artificial Intelligence Convergence (Korean&English Track)
		Smart Energy & Environment
International College		K-Culture Education
		Global Studies(English Course)
College of Humanities & Social Sciences		Department of Sport & Leisure Studies
		Department of Sport Rehabilitation
College of Commerce & Business		Department of Airline Service



Notice
<p><b>Open Major Admission</b></p> <p><b>Division of Global Challenges</b></p>
<p><b>Individual Admission</b></p>

**2**

**Transfer Admission**

College	Admission Unit		
	Department/Division	Major(Track)	
College of European & American Studies	Division of English	English Language	
		English Interpretation & Translation	
	Department of German		
	Department of Spanish		
	Division of Europe	French	
		Portuguese	
Italian			
Department of Russia	European Culture and Business		
College of Asian Studies	Division of Japanese	Korea-Japan Cultural Content	
		Business Japanese	
		Japanese & IT	
	Division of China	Chinese Communication	
		Chinese Commerce and Area Studies	
	Division of ASEAN Studies	Thai Language	
		Indonesian and Malay Studies	
		Vietnamese Language	
		Myanmar Language	
	Division of Middle East	Indian Language	
Arab Studies			
Division of International Cultural Business	Turkish Language		
	Indian Business Studies		
College of Humanities & Social Sciences	Department of Social Welfare		
		Department of Counseling Psychology	
	<b>Division of International Studies</b>	<b>Global Explorator Major</b>	<b>Korean Language and Culture</b>
			<b>Global Business Administration(English)</b>
		Global Korean Studies	Korean Language Education Track
		International Development Cooperation Track	
		International Relations	
	Department of Police Administration		
	Department of Cyber Security & Police		
	Department of Sport & Leisure Studies		
Department of Sport Rehabilitation			
College of Commerce & Business	Division of Management	Management	
		Accounting	
	Department of International Marketing		
	Division of International Trade & Economics and Finance	International Trade	
		Economics and Finance	
	Department of Airline Services		
Division of Hotel, Tourism & Convention Management	International Cultural & Tourism Studies		
	Hotel & Convention		
	International Secretarian Studies		
College of Digital Media & Information Technology	Department of Visual Media Contents Convergence		
	Department of Global Webtoon Contents		
	Department of Computer Science & Engineering	Computer Science & Engineering	
		Big Data	
	Division of Software	Software	
		Internet of Things(IoT)	
<b>Division of Electronic Robotics Engineering &amp; Information Security</b>	<b>Electronic Robotics Engineering</b>		
	Smart Convergence in Information Security		

※ **Global Business Administration Track of Division of International Studies & Electronic Robotics Engineering of Division of Electronic Robotics Engineering & Information Security are 100% English-taught tracks.**

## II Application Schedule

Procedure	Dates		Note
	Round 1	Round 2	
Application Period	October 14~November 1, 2024 until 5 PM	December 16, 2024~January 3, 2025 until 5 PM	<ul style="list-style-type: none"> <li>Print out the completed application form at BUFS website</li> <li>Application link <a href="https://m.buufs.ac.kr/Degree_Default.aspx">https://m.buufs.ac.kr/Degree_Default.aspx</a></li> <li>QR Code </li> </ul>
Documents Submission	October 14~November 1, 2024 until 5 PM	December 16, 2024 ~January 3, 2025 until 5 PM	<ul style="list-style-type: none"> <li>Submit by post or visit</li> <li>Address : International Affairs Team (F201), 65 Geumsaem-ro 485beon-gil, Geumjeong-gu, Busan, South Korea</li> </ul>
Documents Screening	November 14, 2024	January 16, 2025	
ZOOM Interview	November 18~22, 2024	January 20~24, 2025	<ul style="list-style-type: none"> <li>ZOOM Interview</li> <li>The interview date and time will be informed to applicants by email. Please make sure to provide the correct email address.</li> </ul>
Notification of Acceptance	November 29, 2024	February 5, 2025	<ul style="list-style-type: none"> <li>Applicant can find the admission result by inputting his or her candidate numbers and birthday at the application link.</li> </ul>
Notice of Tuition Fee	Early December of 2024	Early February of 2025	<ul style="list-style-type: none"> <li>The final tuition shall be noticed based on the language certificates issued before January 1, 2025.</li> </ul>
Tuition Payment	To be informed	To be informed	<ul style="list-style-type: none"> <li>Please refer to the guidance for successful applicants for the detailed tuition payment schedule.</li> <li>Failure to pay the tuition by the registration period, applicant's acceptance shall be automatically cancelled.</li> </ul>
Issuance of Certificate of Admission	To be informed	To be informed	
Semester begins	March 3, 2025	March 3, 2025	

### ※ Important Notes

- ① The application schedule is subject to change.
- ② Admission interview results shall not be disclosed, and submitted documents shall not be returned.
- ③ In principle, the original application documents must be submitted after completing the online application. However, if not submitted, the copies can also be used for document screening and interviews. The original documents must be submitted after final acceptance.
- ④ 'Phone numbers' and 'email address' must be entered accurately so that we can contact the applicants or guardians as quickly as possible during the screening period. We are not responsible for any disadvantages resulting from errors in the contact information.

### ※ Tuition payment (Choose either ① or ②) : Payment through Busan Bank virtual account

- ① Internet banking, tele-banking, and ATM transfer to the individual virtual bank account shown on the tuition invoice
- ② Deposit the tuition at the bank (Payment at the bank windows is NOT allowed.)

### III Eligibility

#### 1 Academic Requirements

Admission Type	Qualifications
<b>Freshmen (1<sup>st</sup> year)</b>	<ul style="list-style-type: none"> <li>Applicant and both parents must have foreign citizenship.</li> <li>Applicants have completed (or expected to complete) high school or have an equivalent educational background.</li> </ul>
<b>Transfer (3<sup>rd</sup> year)</b>	<ul style="list-style-type: none"> <li>Applicant and both parents must have foreign citizenship.</li> <li>Applicants have completed (or expected to complete) at least 4 semesters (60 credits or more) at a 4-year university at home or abroad, or have graduated (or are expected to graduate) from a college at home or abroad.</li> </ul>

#### 2 Language Requirements

1. Korean track
  - Holders of **Test of Proficiency in Korean (TOPIK/TOPIK IBT) level 3 or higher** [TOPIK/TOPIK IBT level 2 or higher for applicants to arts, sports, or science and engineering departments]
  - Holders of level 3 or higher in the BUFS Korean Language Proficiency Test hosted by the Korean Language and Culture Education Center
  - **Applicants without TOPIK certificates may be accepted if their language ability is found to meet the required standards during the oral interview.**
2. English track
  - Holders of official English proficiency score of TOEFL 53, IELTS 5.5, or TEPS 600 or higher
  - Applicants from countries where English is their native or semi-native language (Submission of official English proficiency certificates is not necessary.)
  - **Applicants without an official English proficiency score may be accepted if their language ability is found to meet the required standards during the oral interview.**

#### ※ Graduation Requirements:

- Achieve a TOPIK Level 4 or higher (Level 3 or higher for arts and sports majors) or hold an official English proficiency score of TOEFL 530, IELTS 5.5, or TEPS 600 or higher.
- In the absence of an official language proficiency score, students may alternatively meet the requirement by obtaining a BUFS TOPIK Level 4 or higher, or by completing one of the following Korean language education programs: Level 4 at the Korean Language Institute, Level 8 at the Sejong Institute, or Level 4 of the Social Integration Program.

#### ※ Importance Notes

The detailed descriptions of nationality requirements are as follows;

- Applicants and both parents have acquired foreign citizenship before the applicants started the high school education.
- In case of applicants or parents have renounced or lost Korean nationality, submission of the proof of loss of nationality is necessary.
- In case of single parent due to parent's divorce or death, the nationality of the single parent shall be reflected. The reasons of having single parent must be verified by the government-issued documents
- Applicants with dual Korean citizenship are NOT counted as 'foreigner'.

## IV Admission Process

### 1 Screening Process

<p>Apply online (<a href="https://m.bufs.ac.kr/Degree_Default.aspx">https://m.bufs.ac.kr/Degree_Default.aspx</a>) and upload scanned copies of documents ▷ Submit original documents (print and sign the application after filling out the form, and all documents listed on the document checklist) ▷ Document screening ▷ Audit of qualifications and documents ▷ Interview ▷ Announcement of successful applicants ▷ Payment of tuition ▷ Issuance of certificate of admission ▷ Visa application ▷ Entry to Korea</p>	<p>-Online application QR Code</p> 
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### 2 Interview Evaluation Criteria and Weighting

Category	Evaluation Criteria	Weight	Remarks
Language Proficiency	Conversation Ability	40%	
Motivation for Application	Academic Commitment and Purposefulness	20%	
Academic Attitude	Academic Awareness & Interview Conduct	20%	
Academic Ability	Aptitude for Major	20%	

### 3 Admission Criteria: Candidates must meet both conditions A and B below

<p><b>A. Language Proficiency</b></p>	<p>1. Korean Track:</p> <ul style="list-style-type: none"> <li>Holders of TOPIK (Test of Proficiency in Korean / TOPIK IBT) Level 3 or higher score. [Applicants to arts, sports, or science and engineering departments require a TOPIK / TOPIK IBT Level 2 or higher score.]</li> <li>Holders of a Level 3 or higher score on the BUFS Korean Language Proficiency Test administered by the Korean Language and Culture Education Center.</li> <li><b>- Applicants without TOPIK certificates may be accepted if their language ability is found to meet the required standards during the oral interview.</b></li> </ul> <p>2. English Track:</p> <ul style="list-style-type: none"> <li>Holders of an official English proficiency score of TOEFL 53, IELTS 5.5, or TEPS 600 or higher.</li> <li>Applicants from countries where English is either the native or a semi-native language are exempt from submitting an official English proficiency score.</li> <li><b>- Applicants without an official English proficiency score may be accepted if their language ability is found to meet the required standards during the oral interview.</b></li> </ul>
<p><b>B. Interview Evaluation</b></p>	<p>Candidates must achieve a minimum total score of 60 points in the academic aptitude evaluation.</p>

### 4 Application fee

- **Application fee : 80,000 KRW**
- How to pay : After completing the online application, remit the individual application fee into the individual virtual account
- Payment period will be shown on the application fee invoice.
- Failure to pay the fee on time may result in the cancellation of applicants' acceptance
- Once application is completed, the cancellation is not allowed, and the application fee is not refundable.
- If there is no one to pay the fee on behalf of applicant in Korea, please contact us at china68@bufs.ac.kr.

**V Required Documents**

Application Documents	Remarks
1. Document Check List	
2. Application Form	- Submit the completed printed form after signing it.
3. A Copy of Passport	
4. Certificate of Latest Attended Education - Freshmen : Certificate of High School Graduation - Transfer : Certificate of the latest attended university or college	- The certificates must be authenticated by an apostille or consular legalization stamps. - Graduates of general high schools or junior colleges in China can have an academic background certification report (English) issued by the Chinese Ministry of Education's Academic Background and Degree Certification Center. For vocational high school graduates, the original Apostille certification of the academic background must be submitted.
5. Official Academic Transcript - Freshman : Official academic transcript of high school - Transfer : Official academic transcript from previously attended university or college	- Submit the original documents and if the documents are written in other than English or Korean must be accompanied notarized English translations.
6. Certificates of Language Proficiency in Korean or English	- Certificate of Test of Proficiency in Korean (TOPIK/TOPIK IBT), BUFS Korean Proficiency Test, official English test (IELTS, TOEFL) - Those from countries where English is their native or semi-native language are exempt from submitting a certificate language proficiency. ※ Only the certificates within the validity period shall receive.
7. Originals of Family Relationship Certificate or Birth Certificate	- Documents written in other than English or Korean must be accompanied notarized English translations. - In case of parent's divorce or death, submit the relevant original papers and notarized English translations.
8. Copies of Applicant and Parents' ID Cards	- Copy of passport or local ID card for the verification of nationality
9. A Copy of Alien Registration Card	- back & front pages - holders only
10. Original Bank Statement under Applicant's Name	- Bank statement with more than 16,000,000 KRW - For applicants staying in Korea, submit a bank statement issued by a domestic bank in Korea. For applicants staying overseas, submit an English bank statement issued by a bank in applicant's home country. - In case it is difficult to issue a bank statement under applicant's name, a bank statement under the parent's name will be accepted.

- Where to submit : Office of International Affairs(F201), Busan University of Foreign Studies, 65 Geumsaem-ro 485b eon-gil, Geumjeong-gu, Busan, South Korea, 46234
- Submitted documents and the application fees shall not be refunded.
- Applicants hold responsible for any typing errors in the application. Acceptance shall be cancelled when falsification of the documents is discovered.
- Failure to pay the tuition on time shall result in cancellation of applicant's acceptance.
- When additional documents are required, individual contacts may be made to the applicants.
- Acceptance shall be cancelled when disqualifications are discovered even after notification of successful applicants.
- Applicants who are expected to graduate must submit the certificates of graduation and academic transcripts before the start of the semester. Failure to do so may result in cancellation of applicant's acceptance.

## VI Tuition and Scholarships

### 1 Tuition (Based on the 2024 academic year)

Unit	Departments	Tuition(KRW)
Division of Global Challenges		3,670,000
Humanities and Social Sciences		3,260,000
Natural Science/Arts and Physical Education	Social Sports, Sport Rehabilitation	3,860,000
Engineering	Electronic Robotics and Security, Computer Engineering, Software, Cyber Police]	4,380,000
Special Humanities	Social Welfare	3,560,000
Creative Convergence1	Japanese Language Convergence, ASEAN Studies, International Culture and Business (G2 (US-China) Culture Business Major), Counseling Psychology, International Studies (Global Autonomy Major), Visual Content Convergence	3,670,000
Creative Convergence2	Aviation Service, Global Webtoon Contents	4,380,000

\*Note: Tuition fees for the 2025 academic year are subject to increase.

### 2 Scholarships

#### A. Scholarships of First Semester

Eligibility	Amount (Applicable to the first semester only)
- Applicants without certificates of TOPIK, IELTS, or TOEFL	20% tuition waiver
- Applicants from sister institutions - Applicants who have completed at least one session at CKLCE of BUFS - Holders of F1, F2, F4, F5 visa	30% tuition waiver
- Holders of TOPIK / TOPIK IBT Level 3 or IELTS 5.5 or TOEFL 53	30% tuition waiver
- Holders of TOPIK / TOPIK IBT Level 4 or IELTS 6.0 or TOEFL 69	40% tuition waiver
- Holders of TOPIK / TOPIK IBT Level 5 or IELTS 6.5 or TOEFL 86 or higher - Applicants whose native language or second language is English.	50% tuition waiver
- Holders of TOPIK / TOPIK IBT Level 6 or IELTS 7.0 or TOEFL 98 or higher	60% tuition waiver

#### B. TOPIK Scholarships

Level	Scholarships
TOPIK / TOPIK IBT 4	200,000 KRW
TOPIK / TOPIK IBT 5	400,000 KRW
TOPIK / TOPIK IBT 6	600,000 KRW

※ Only the difference shall be paid when the level is advanced, and up to 600,000 won shall receive during the period of attendance.

**VII**    **Contacts and Campus Map**

**1. Office in charge and Mailing Address**

- Office in charge : International Affairs Team
- Mailing Address : F201, 65 Geumsaem-ro 485beon-gil, Geumjeong-gu, Busan, South Korea, 46234

**2. Admission-related inquiries**

Region	Tel.	Email
China(Taiwan)	051-509-5326	china68@bufs.ac.kr
Japan	051-509-5324	minhan00@bufs.ac.kr
Vietnam	051-509-5327	okviet@bufs.ac.kr
Uzbekistan	051-509-5328	bufsuz@bufs.ac.kr
English speaking	051-509-5329	bufs6502@bufs.ac.kr

**3. Campus Map**

